

BOARD MEMBERS PRESENT: Lois Stearns, Tony Matteo, Bonnie L'Etoile, Bernhard Porada and Sue Kaczinski (new appointed member of FINCOM)

BOARD MEMBERS ABSENT: Dan Campbell

ALSO PRESENT: Deb Mero, Town Accountant; Jack Spanbauer, Selectboard Chair; Willie Morales, Town Administrator; and Bethany Walker, FINCOM Secretary

The meeting was called to order at 7:00 pm by Stearns. This meeting was not video recorded.

• **OPENING REMARKS**

- Stearns welcomed Morales to the FINCOM meeting and to the Town of Northfield as today was his first day as Town Administrator
- Porada wanted to recognize Chad Glover and thank him for all his service and commitment to the community. Spanbauer stated that a letter would be sent to recognize Glover for all his work. Porada also wanted to send condolences to Glover and his family for their loss of a family member.
- Porada also wanted to send condolences to the Hutchinson family and the Fire Department for the loss of Northfield Fire Fighter Nathan Hutchinson.

• **MINUTES**

- Minutes from the June 12, 2017 meeting were reviewed. *A motion was made by L'Etoile, seconded by Matteo and **VOTED** unanimously to accept the June 12, 2017 meeting minutes as written.*

• **TRANSFER REQUESTS**

- A request from the Selectboard, for \$750.00 to be transferred from the Health Insurance Account to the Town Legal Expense Account. Explanation of Transfer: Unforeseen legal expenditures during year (i.e. Zoning By-Laws, Smith Property and First Light Tax Agreement) *A motion was made by L'Etoile, seconded by Matteo and **VOTED** unanimously to approve the transfer request in the amount of \$750.00 from the Health Insurance Account to the Town Legal Expense Account.*
- Transfer requests from Barbara Brassor; \$250.00 from the Treasurer's Expense Account to the Tax Collectors Expense Account. Explanation of Transfer: for supplies and services. *A motion was made by Porada, seconded by L'Etoile and **VOTED** unanimously to approve the transfer requests from Barbara Brassor; \$250.00 from the Treasurer's Expense Account from the Tax Collectors Expense Account.*
- A request from the Highway Superintendent, Tom Walker, in the amount of \$22,000 from the Cemetery Account and Highway Bridges and Rails Account to the Highway Department Wages Account. Explanation of Transfer: for overtime from long winter and overtime for burials. Discussion held on reasoning. *A motion was made by Porada, seconded by Matteo and **VOTED** to approve the transfer request in the amount of \$22,000 from the Cemetery Account and the Highway Bridges and Rails Account to the Highway Department Wages Account. In Favor Votes: Stearns, Matteo, Porada, Kaczinski. Opposed Votes: L'Etoile*

• **MEETINGS ATTENDED AS REPRESENTATIVES OF THE FINCOM**

- Matteo; nothing to report for the CPC
- Porada; the Public Safety Facility committee has meeting planned. Update on the survey of current fire station property; Town Council reviewing then it should be going to the Registry of Deeds to be filed.
- Stearns noted that Chad Glover was the FINCOM representative for the Wage and Classification Committee; Stearns appointed herself to replace Glover's position.

- **ELECTION OF OFFICERS**

- *A motion was made by Matteo, seconded by L'Etoile and VOTED unanimously to nominate Stearns as Chair of the FINCOM.* Stearns accepted title.
- *A motion was made by Matteo, seconded by Porada and VOTED unanimously to nominate Dan Campbell as Vice-Chair of the FINCOM.* Campbell not at meeting to formally accept title.
- Stearns welcomed newly appointed Sue Kaczinski to the FINCOM.

- **NEXT MEETING**

- 8/14/17 with the understanding that it may not be necessary.

A motion was made by L'Etoile, seconded by Porada and VOTED unanimously to adjourn the FINCOM Meeting.

Meeting adjourned at 7:42 pm

Submitted by:

Bethany Walker

FINCOM Secretary

Approved On: _____

Approved By: 10-16-17 Liz M. Stearns