

April 23, 2018

**[JOINT MEETING OF THE NORTHFIELD BOARD OF SELECTMEN &  
FINANCE COMMITTEE MEETING MINUTES]**

Northfield Town Hall  
69 Main St

Selectboard Present: Tracy Rogers, Chair; Jack Spanbauer

Selectboard Absent: Julia Blyth

Finance Committee Present: Lois Stearns, Chair; Dan Campbell; Sue Kaczinski; Bonnie Tucker L'Etoile; Bernhard Porada

Finance Committee Absent: Anthony Matteo

Also Present: Sandra L. Wood, Town Secretary; Deb Mero, Accountant

The meeting was called to order by the Selectboard and the Finance Committee at 6:30 pm.

- Finance Committee regular business
  - Finance Committee minutes
    - On a motion by Campbell, seconded by L'Etoile the Finance Committee minutes of March 26, 2018 were approved as amended changing the time from 6:00 to 6:30.
  - Finance Committee mail
    - Letter from the Board of Selectmen read requesting a representative to the Town Governance Study Committee from the Finance Committee. Bernhard Porada will represent the Finance Committee.
  - Finance Committee review of changes made to capital items
    - Changes to the Franklin County Tech School assessment and to the PVRs capital projects and lunch deficit. The Finance Committee had not previously approved these items.
      - On a motion by L'Etoile, seconded by Campbell the Finance Committee acknowledged the changes made to the Technical School assessment and to PVRs articles 8 & 9.
- Selectboard and Finance Committee Review of the Town Meeting Warrant
  - Source of funds explanation by Mero
  - All revolving funds have been combined into one article
  - Article 19 funding column heading changed to "Estimated Project Amount".
  - Finance Committee article support
    - On a motion by L'Etoile, seconded by Campbell the Finance Committee supports article 4.
    - On a motion by L'Etoile, seconded by Campbell the Finance Committee supports article 13.
  - Article 21 OPEB Trust fund
    - Discussion on who would be included in investment decisions. A third party investment advisor may be considered.
  - Corrections to warrant regarding Finance Committee recommendations
    - On a motion by Campbell, seconded by Porada the Finance Committee voted to remove the Finance Committee recommendation line from articles 25 & 26.
  - On a motion by Spanbauer, seconded by Rogers the Selectboard voted to sign the Annual Town Meeting warrant with amendments.
- On a motion by Rogers, seconded by Spanbauer the Selectboard voted to go into executive session with the Finance Committee at 7:30 pm to discuss Personnel Negotiations under reason #2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and adjourn. On a roll call vote Rogers says yes and Spanbauer said yes.

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On a motion by L'Etoile, seconded by Kaczinski the Finance Committee went into executive session at 7:30 pm with the Selectboard to discuss Personnel Negotiations under reason #2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and adjourn. On a roll call vote Stearns said yes, Porada said yes, Campbell said yes L'Etoile said yes and Kaczinski said yes.

Meeting adjourned at 8:10 pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

May 1, 2018  
Date Approved as written

  
Finance Committee

6-11-18  
Date Approved