

**BOARD MEMBERS PRESENT:** Lois Stearns, Dan Campbell, Bernhard Porada, Sue Kaczinski and Bonnie L'Etoile

**BOARD MEMBERS ABSENT:** Tony Matteo

The meeting was called to order at 6:00 pm by Stearns.

This meeting was not video recorded.

- **MINUTES**

- Minutes from the October 23<sup>rd</sup> 2018 were reviewed
- *A motion was made by L'Etoile, seconded by Campbell and **VOTED** unanimously to accept the October 23<sup>rd</sup> 2018 minutes as presented*

- **COMMUNICATIONS**

- Account balances through to the end of October
  - Short discussion about lines items that had a balance remaining
- Thank you card from Deb Mero
- Budgets received to date from the following departments
  - Agriculture Commission
  - Board of Assessors
  - Constables
  - Council on Aging
- Town Governance Study Committee sent mailing out to all departments/committees looking for feedback on several items that they are working on
- Beacon Newsletter

- **MEETINGS ATTENDED REPRESENTING THE FINCOM**

- Porada (Emergency Services Facility Committee): No new meeting to report; trying to arrange a meeting in the near future
- Porada (Town Governance Study Committee): On 11/15/2018, the committee held a public meeting to get input on questionnaire that was sent out. Committee will meet again the end of the month
- Matteo not present but FINCOM brought up the fact that the CPA increase failed on the November ballot; CPA remains at 1/2%
- Special Town Meeting to be held 12/10/2018
- Stearns reported that on 11/15/18 she met with the other FINCOM chairs from the other PVRSD towns. Warwick, Bernardston and Leyden did not want to see an increase in the PVRSD assessment; so it was agreed as all (4) towns to present that to the Budget Subcommittee and/or School Committee.
  - PVRSD Financial Officer, Tawnya Gaylord, asked to meet with each town's Selectboard. According to Stearns, Tracy Rogers would like the FINCOM to join the Selectboard in this meeting. FINCOM thought it to be proper to have the Superintendent, as well as possibly the state mandated Financial Overseer, attend this meeting as well. Meeting scheduled for December 3<sup>rd</sup> at 6pm at Town Hall.

NORTHFIELD FINANCE COMMITTEE MEETING MINUTES  
NOVEMBER 19, 2018 6:00 PM  
TOWN HALL 69 MAIN ST

- **FINCOM BUDGET**

- FINCOM Expense Account is a \$1500 budget; FINCOM would like to level fund
- FINCOM Reserve Account is \$45,000; FINCOM would like to level fund
  - *A motion was made by L'Etoile, seconded by Campbell and VOTED unanimously to level fund the FINCOM expense account and the Reserve Fund*

- **NEXT MEETING**

- 12/17/18 possible next meeting; Stearns to confirm
- Looking ahead: start budget talks, 1/7/2019, 1/14/2019
- 1/28/2019 would be the 4 town PVRSD Selectboard and FINCOM members

*A motion was made by Campbell, seconded by L'Etoile and VOTED unanimously to adjourn the FINCOM Meeting.*

Meeting adjourned at 7:08 pm

Submitted by:  
Bethany Walker  
FINCOM Secretary

Approved On: 1-15-19

Approved By: Lois M. Stearns