

BOARD MEMBERS PRESENT: Lois Stearns, Dan Campbell, Bernhard Porada, Tony Matteo

BOARD MEMBERS ABSENT: Bonnie L'Etoile and Sue Kaczinski

ALSO PRESENT: Phil Gilfeather-Girton, Town Accountant; Andrea Llamas, Town Administrator and Bethany Walker, FINCOM secretary

The meeting was called to order at 6:16 pm by Stearns

This meeting was not video recorded

• **REVIEW AND APPROVAL OF END OF YEAR FUND TRANSFER REQUESTS**

- Dickinson Library requested a transfer from Library Salary and Wages to Library Expenses in the amount of \$3,500 to cover May and June expenses that were higher than anticipated (Electrical and Miscellaneous Maintenance expenses)
 - *A motion was made by Campbell, seconded by Matteo and **VOTED** unanimously to approve the transfer in the amount of \$3,500 from Library Salary and Wages to the Library Expense Account.*
- The Selectboard requested a transfer from the Reserve Fund to the Selectboard Other Purchase Services account in the amount of \$9,375 to cover the expense of the Town Administrator Search back in December of 2018.
 - *A motion was made by Campbell, seconded by Matteo and **VOTED** unanimously to support the transfer of \$9,375 from the Reserve Fund to the Selectboard Other Purchase Service account.*
- Selectboard requested a transfer from the Reserve Fund to the Selectboard Other Purchase Services account in the amount of \$975.00 to cover the costs for the services of FRCOG for the bidding of the cell tower easement.
 - *A motion was made by Campbell, seconded by Matteo and **VOTED** unanimously to support the transfer from the Reserve Fund to the Selectboard Other Purchase Services in the amount of \$975 to cover the cost of the FRCOG's bidding of services pertaining to the cell tower.*
- July 15 is the deadline for transfer requests

• **REVIEW OF WARRANT FOR SPECIAL TOWN MEETING**

- *A motion was made by Porada, seconded by Matteo and **VOTED** unanimously to recommend article 3, a \$141.00 increase to the Recreation Commission director wages to cover the COLA.*
- *A motion was made by Porada, seconded by Matteo and **VOTED** unanimously to recommend article 4; having a limit on revolving funds for FY20*
- Article 2 is the PVRs Budget. The (4) towns wanted to have any savings in the closing of a school(s) to be given back via assessment to the town. This does not appear to have happened. June 10 is the next 4 Town meeting where this will be discussed.
- Article 5 is to create a committee and appoint members to the Regional School District Planning Committee.
 - *A motion was made by Campbell, seconded by Matteo and **VOTED** unanimously to support article 5*

• **COMMUNICATIONS**

- Town Administrator Update
 - Clear Gov meeting is scheduled with the accountant to start this program up
- Gilfeather-Girton provided month end balances through the end of April
- Gilfeather-Girton will tally up the Stabilization account and email figure to FINCOM members

- House and Senate voted 20 million from surplus into CPA
- Town of Rowe sent out letters to all Franklin County towns seeking interest in establishing county wide group similar to the Selectmen's Association but it would be a FINCOM Association; Rowe would like to have a response on the level of interest.
 - Northfield FINCOM members replied to letter as Neutral/Unsure due to time restraints
- All boards/committees received a copy of the Code of Civil Conduct
- **REVIEW AND APPROVAL OF MINUTES**
 - Minutes from March 27th, 2019 April 3rd, 2019 and May 6th, 2019 were reviewed
 - *A motion was made by Campbell, seconded by Matteo and VOTED unanimously to approve the March 27th, 2019 April 3rd, 2019 and May 6th, 2019 minutes as presented.*
- **MEETINGS ATTENDED REPRESENTING THE FINCOM**
 - Porada (Emergency Services Facility Committee): met last week and discussed the \$50,000 and how it should be used. Looking into going out for bids on a structural engineer to look at current building to see if it is even salvageable or not. Last study done was in the 1970's. Bore holes are done, the environment reports should be returned soon and the group is ultimately trying to move forward.
 - Porada (Town Governance Study Committee): Group concluded at Town Meeting
 - Matteo (Community Preservation Committee): no new meetings attended
 - Matteo (H.E.A.R.T Committee): Putting together report for state for grant and giving the Selectboard a shorter version of the report. One more meeting then group will disband
- **NEXT MEETING**
 - 6/10/2019 at 6 pm the 4 Town Selectboard and FINCOM group will meet in Bernardston at the Senior Center
 - Next meeting to be determined at a later date

A motion was made by Campbell, seconded by Matteo and VOTED unanimously to adjourn the FINCOM Meeting.

Meeting adjourned at 7:13 pm

Submitted by:

Bethany Walker

FINCOM Secretary

Approved On: 6-16-19

Approved By: 