

BOARD MEMBERS PRESENT: Lois Stearns, Dan Campbell, Bernhard Porada, and Sue Kaczinski

BOARD MEMBERS ABSENT: Bonnie L'Etoile and Tony Matteo

ALSO PRESENT: Phil Gilfeather-Girton, Town Accountant and Andrea Llamas, Town Administrator

*The meeting was called to order at 6:00 pm by Stearns
This meeting was not video recorded, only voice recorded*

• **TRANSFER REQUESTS**

- A request from Mark Fortier (EMS): Transfer funds from EMS Expenses account to EMS Salaries and Wages account in the amount of \$1500 to cover shortage in wages.
 - *A motion was made by Porada, seconded by Campbell and **VOTED** unanimously to approve the transfer request in the amount of \$1500 from EMS Expenses to EMS Salaries and Wages account.*
- A request to transfer funds from the Constable Expense account to the Constable Wages account in the amount of \$122.50
 - *A motion was made by Porada, seconded by Kaczinski and **VOTED** unanimously to approve the transfer request in the amount of \$122.50 from the Constable Expense account to the Constable Wages account*
- A request to transfer funds from the Town Administrators Salary account to the Computer Supply and Services account in the amount of \$5000 to cover contracted costs not accounted for in the budget.
 - *A motion was made by Campbell, seconded by Kaczinski and **VOTED** unanimously to approve the transfer request in the amount of \$5000.00 from the Town Administrator Salary account to the Computer Supply and Services account*
- A request to transfer from the Town Administrators Salary account to the Town Legal Expense account in the amount of \$5000.00 to cover unanticipated costs and use of Town Counsel.
 - *A motion was made by Campbell, seconded by Porada and **VOTED** unanimously to approve the transfer request in the amount of \$5000.00 from the Town Administrator Salary account to the Town Legal Expense account*
- A request to transfer from the Tuition and Transportation for out of District Placement account to the Wire Inspection Account in the amount of \$3000.
 - Llamas to propose next year make to make the Wire inspection account a revolving account (as well as the plumbing inspection account)
 - *A motion was made by Campbell, seconded by Porada and **VOTED** unanimously to approve the transfer request in the amount of \$3000.00 from the Tuition and Transportation for out of District Placement account to the Wire Inspection Account*
- A request to transfer from the Town Hall Maintenance account to the Town Reports account in the amount of \$198.50 to cover costs associated with additional printing of reports for town meeting(s).
 - *A motion was made by Kaczinski, seconded by Porada and **VOTED** unanimously to approve the transfer request in the amount of \$198.50 from the Town Hall Maintenance account to the Town Reports account.*
- A request to transfer from the Workers Compensation account to the Unemployment account in the amount of \$1500 to cover the unanticipated costs of a higher rate
 - *A motion was made by Campbell, seconded by Porada and **VOTED** unanimously to approve the transfer request in the amount of \$1500 from the Workers Compensation account to the Unemployment account*

- **REVIEW AND APPROVAL OF MINUTES**

- Minutes from June 19th, 2019 were reviewed
 - *A motion was made by Campbell, seconded by Porada and **VOTED** unanimously to approve the June 19th, 2019 minutes as written.*

- **COMMUNICATIONS**

- Letter from Attorney General granting an extension (regarding the Open Meeting Law Violation Complaint)
- Letter from DESE (Dept. of Elementary and Secondary Education) Jay Sullivan Associate Commissioner regarding the budget for PVRSD. Northfield will be responsible for 1/12 of FY20 assessment (since FY20 assessment is less than FY19, the town is responsible for 1/12th of FY20; there was thought previously that it would be 1/12th of FY19 assessment). Northfield will not need to have another special town meeting since budget was passed in Northfield.
 - Llamas noted that she has been in communication with Bernardston and Leyden's Town Administrators (Warwick has not responded to her as of yet) about reaching out to legislature or state reps to be a mediator between the towns and school committee- or form sub committees- to be able to get back to working together again and be able to communicate as this budget issue is not going to disappear. Possible scenario of people would be 1 Selectboard member from each town, 1 FINCOM member from each town and then the PVRSD Superintendent, PVRSD Finance Director, School Committee Chair and the Budget Sub Committee Chair; Stearns to see if the 4 town meeting group could possibly meet in August and discuss this.

- **MEETINGS ATTENDED REPRESENTING THE FINCOM**

- Porada (Emergency Services Facility Committee): meeting on 7/3/19 at 4 pm
- Matteo (Community Preservation Committee): n/a
- Matteo (H.E.A.R.T Committee): n/a
- Stearns: The day after the East Northfield Water Company's meeting for users (6/25/19) Stearns received a phone call asking if Town would step in and help. Stearns advised that no the Town would not get involved with this private entity. Llamas has spoken with ENWC head and tried to steer him towards grants that could help, but town cannot directly get involved.
- Llamas met with the Financial Team (accountant, treasurer/tax collector and Assessors Clerk), no areas of concern, just working on finishing up FY19. Tax Bills have gone out

- **NEXT MEETING**

- T/B/A
- For now, the 4 town meeting in August will be the next meeting
 - A motion was made by Campbell, seconded by Kaczinski and **VOTED** unanimously to adjourn the FINCOM Meeting.*

Meeting adjourned at 7:38 pm

Submitted by:

Bethany Walker

FINCOM Secretary

Approved On: 8-14-19

Approved By: Lois M. Stearns