

**NORTHFIELD FINANCE COMMITTEE MEETING MINUTES**  
**6-2-2020 6:00 PM**  
**VIDEO CONFERENCE**

**PARTICIPATING FINCOM MEMBERS:** Lois Stearns, Dan Campbell, Jack Spanbauer, Sue Kaczinski, Bernhard Porada and Tony Matteo

**ALSO PARTICIPATING IN VIDEO CONFERENCE:** Andrea Llamas, Town Administrator; Frank Froment, Chair, Council on Aging; Homer Stavly, Council on Aging; Becky Sommer-Petersen, Senior Center Director and Alex Meisner, Sewer Commissioner

*"Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, MGL, C30A. s20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Northfield Finance Committee was conducted by remote participation. These minutes will be posted on the Town of Northfield Website as soon as possible after the meeting."*

*The FINCOM meeting was called to order at 6:00 pm by Stearns*

The COA and Senior Center Director presented a request to increase their FY '21 Budget Request for Outreach Worker's hours by 7 hours per week to allow more time to try to increase participation in their programs.

**VOTED UNANIMOUSLY TO SUPPORT THIS REQUEST**

COA members and Sr. Ctr. Director leave meeting.

Alex Meisner, Sewer Commissioner, discussed their need for part-time help at the Sewer Plant and said that they have been unable to hire anyone but that Sam Stevens would be available to work on some Fridays and/or weekends. The TA explained the calculation of his Overtime rate of pay since he is already employed full-time for the Town as the Town Maintenance person.

**AFTER SOME DISCUSSION, IT WAS VOTED UNANIMOUSLY TO RECOMMEND THIS REQUEST, CONTINGENT ON TOWN COUNSEL'S REVIEW AND APPROVAL OF THIS ARRANGEMENT AND PAY AMOUNT.**

Meisner leaves meeting.

**THE MINUTES OF THE MAY 26, 2020 MEETING WERE APPROVED BY A UNANIMOUS VOTE.**

The TA reported receiving a notice of a reduced Budget Assessment from PVRs for FY '21.

Dan announced that the Town Election will be on July 28, 2020.

The Selectboard will meet on June 22 for their last meeting prior to Town Meeting.

We will schedule a Finance Cte. meeting for June 23, for our final preparations for Town Meeting.

***VOTED unanimously to adjourn FINCOM meeting at 7:43 pm***

Submitted by:

Lois M. Stearns, Chair

FINCOM

Approved On:

Approved By:

*06/23/2020*  
*Daniel N. Campbell*