

## **Business Park Development Committee**

### **Northfield MA**

#### **Meeting 3 – Minutes**

1. The group convened under the direction of Barry A Bordner ( Chairperson ). The meeting was held in the Town hall on Wednesday March 20<sup>th</sup> 2019 at 5 pm as advertised.

Present : Barry A Bordner Chair as appointed

Steve	Seredynski
John	MacDougall
Jack	Spanbauer
Shawn	Foster

2. Following upon the original decision charging Chair Bordner with forming the committee on November 14<sup>th</sup> 2018 ,and now formally recognizing the Business Park committee activities, on March 11<sup>th</sup> the Select Board acknowledged the participants named above, all advised to complete the State Ethics on-line training ( Conflict of Interest) course , and to be sworn in by the Town Clerk.

3. So duly constituted the Group voted unanimously to submit the Minutes of the two prior meetings to the Town Clerk – John MacD to arrange.

4. In the interim an informal visit to the office of Franklin Regional Council of Governments ( FRCOG) offices was convened by Jessica Atwood ( FRCOG Economic Development Program Manager) on Wednesday afternoon of March 13<sup>th</sup>, attended by B Bordner J Spanbauer S Seredynski and J MacDougall.

The discussion followed with a summary of the six present planned business/industrial parks in the county—reviewing their history, current usage and site availability, particular features and special constraints. We are encouraged to move forward to consider an additional park as a valuable county resource.

Ms Atwood also summarized the considerable resources that may be available. She identified six programs provided thru' FRCOG and Mass State agencies , plus one federal US EDA Economic Assistance 50% matching grant that may apply at some future stage. All may be of value but do come with strings attached, which require careful planning and coordination to execute.

5. Discussion tonight focused on how best to evoke and elicit favorable town reaction to this initiative. Rather than a premature attempt to submit any formal document to Town Meeting in May, it was agreed that a less formal short presentation to the Select Board, prior to the Town Meeting, would be appropriate.

Bullet points to be considered were submitted to Chair Bordner and briefly discussed. By compiling these for our next discussion we hope to request a convenient Select Board audience shortly.

6. John MacDougall agreed to circulate Minutes of this meeting electronically for review. (Members support and education on a preferred format and style of these records is requested as the process unfolds) As Minutes are proposed, seconded and approved John will submit them to the Town Clerk.

Minutes Proposed : JS

Seconded + BB

Date 4/3/2019