

11.21.2019

## Planning Board Meeting

Present: Meg Riordan, Stephen Seredynski, Homer Stavely

Meeting called to Order: 6:00PM

Agenda Item	Notes	Next Steps / Decisions
Approval of Minutes	Steve motions to accept meeting minutes from 10.29. 2019. Homer seconds, and all in favor.  For minutes from prior meetings, we can submit as drafts – 2018: June 20, July 19, 8 Aug, 5 Sept, 20 Sept, 27 Sept, 4 Oct, 11 Oct, 1 Nov, 7 Nov	MR needs to sign minutes and Dan Campbell will put on line
Idyllwood Appeal	Steve shares letter (KP Law) that indicates that there is no response required by the Planning Board	None at this time
DLTA Application	Planning Board voted for the funds for the application; we'll receive the application in December, and it will then go to the Select board.	
Clerk Support for Town Boards / Committees	An individual has been hired for the position and the information will be publicized soon.	
Continuing Education / Other meetings attended by board members	Steve shared the information re: Citizen Planner Training Collaborative.  We receive information re: Reimbursement request forms.  Homer: attended Franklin Regional Council of Governance and indicates that there were several useful presentations, including on solar and climate change. Homer will continue to keep us updated. Steve attended the SWCA meeting and the Business Park Committee: several potential places for business park. The Emergency Services Committee: seems that the current building lacks structural integrity.	Planning Board members review opportunities to engage in workshops
Other	SWCA document from Environmental Consultants letting us know of the public notice re: 180 Hinsdale Rd., Northfield, MA	No current action

Master Plan	<p>Meg: Goal 1-2  Steve: Economic, Goals 3-4  Homer: Goal 5-6  Tammy: propose 7-8 Goals</p> <p>Notes: opportunity for us to put into words what success looks like in the master plan. We might be able to continue to have ongoing conversations about the plan to check-in on progress.</p> <ul style="list-style-type: none"> <li>- Are we making progress? How do we know?</li> <li>- What are we learning?</li> </ul>	<p>For next meeting, come with recommendation for implications: is there anything that need to be acted upon? We need to give recs to Town Administrator and determine whether another committee will form to implement</p>
Budget	<p>We review line items to understand the budget:</p> <ol style="list-style-type: none"> <li>1. What does the 'wages' line item refer to?</li> <li>2. What does the "other purchase service" line item refer to?"</li> </ol>	<p>Steve will follow up with the Town Accountant</p>
Application for Permit Draft	<p>Sandra Wood shared an updated Planning Board special permit application that includes slight variance and appeal verbiage; Planning Board will review and discuss at the next meeting</p>	<p>Steve will add to next meeting agenda on Dec 19th and we will read in advance</p>
Jan meeting	<p>Hold for 15<sup>th</sup> of Jan meeting  Adjourn at 7:30 PM</p>	