

**Northfield Recreation Commission
Meeting Minutes
Wednesday June 1, 2022 @ 6:30pm**

I. Call to Order

- A. 6:32pm Chair (SB) called to order and quorum determined
- B. Present: Stacy Bond (SB)— Chair; Bob Emberley (BE); Josh Roman (JR); Courtney Lawler (CL)
- C. Attendees introduced

II. Minutes & Meeting procedures

- A. 5/4/2022 meeting minutes reviewed and approved. **JR Motion CL second Unanimous**

III. Citizen/guest input

- A. No citizen input

IV. Chair's report

- SB gave various updates:
- (1) T-ball / baseball ending toward the end of school year as is softball. Programs went well. Rec Comm to provide Creamie gift certificates to players/participants
- (2) Painting — SB recommended that Renaissance Painting will be painting the sheds/shipping containers (green) and the dugouts (blue). Motion of up to \$2,000 for this project. **BE made this motion CL second Unanimous. SB will follow up with Renaissance Painting**
- (3) Donated metal benches have been cemented in place by the ball field at NES
- (4) Mowing contract for fields taken on by Snows
- (5) Porta-potty is remaining it current location at corner of NES parking lot.
- (6) We have 25K in the revolving fund that needs to be spent by next year. Then moving forward we will receive 10K in the revolving fund that must be spent each budget year.
- (7) SB asked about adult/teen sport activities. CL gave an update regarding use of NMH pool and/or ice skating rink. **CL will follow up with setting up the details for the use of NMH facilities (date, times, costs, life-guard, etc.)**
- (8) SB suggested a summer activity for adults. **BE agree organize and promote a weekly softball pick-up game; tentatively set for Wednesdays, 5:30 - 7:00. NOTE: Subsequent to this meeting the day was set for every Tuesday through the summer.**
- (9) The idea of a "teen center" being set up in town was briefly discussed and may be worth pursuing. **Brainstorming of ideas like this tabled for a future meeting.**
- (10) PTO is having a tag sale in July if the Rec Comm has any equipment that we could sell. This brought up the need to sort through the equipment shed. There are t-shirts (some brand new that could be re-used). **JR agreed to sort the equipment and repair shelving**
- (11) **CORI needs to be done for all coaches and adults working with youth, including rec comm members.**
- (12) **SB is researching "My Rec" as website/platform to help with organizing registration of events and programs**
- (13) There is a new email for rec commission through the town server. **SB will get rec comm members the email**
- (14) **SB noted that soccer sign ups need to get started earlier than last year. We need to think through age divisions. SB will talk with Seth at Vernon Rec to get input regarding this.**
- (15) CL suggest putting out a calendar for the full year of activities to both help us anticipate what events/programs are coming up and as a means to promote things to the community. **SB will look into this calendar idea.**
- (16) **BE will coach pre-k and K soccer again this season; CL will do the oldest group (4th-6th grade) JR will do the middle age group (1st-3rd grade)**

V. Treasurer's Report

- A. CD will take on these responsibilities.
- B. CD not in attendance, so no report provided.

VI. Director's Report

- A. There is currently no director.
- B. SB gave an update of the hiring process and is in communication with the town manager regarding this. Hourly rate is \$18.70 and funding is available for 40 to 50 hours a month.
- C. Since SB is interested in applying for this position others on the rec comm will need to take on the interview process.

VII. Other Business (Old and New)

- A. Woo Sox game
 - JR gave an update related to this trip/activity for June. Discussion regarding date and the use of a charter bus and the costs. Agreed that it might be better to set up at Keene Swamp Bats game for later in the summer **JR to look into the details for this.**
- B. Summer program
 - We have the "zip-drive" providing details for the summer program in Buckland. **SB will look into this.**
 - BE mentioned that the scope of setting up a program is very involved and we need to get a director for the rec comm hired so that attention can be given to getting the summer program details worked out. Currently the volunteer nature of the rec comm members and the time that we have available makes it difficult to give the attention needed.
- C. Kiwanis Park
 - Meeting being planned with open space committee to discuss the offer of the park to the town and what this will entail in terms of costs and maintenance.
- D. Rec Comm Chair
 - If SB is hired a Rec Comm director, she will not be able to be chair of the rec comm. **SB asked JR if he would be willing to take this on.**

IX. Schedule next meeting and adjourn

- Next meeting will be Wednesday, July 6, 2022 at 6:30pm
- BE motioned to adjourn. Second JR. Unanimous. Meeting adjourned 7:39pm

Action items and/or actionable motions highlighted **GREEN**