

Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Heather Tower, Senior Center Director; Mark Fortier, EMS Chief; Suzanne McGowan

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 1/27/15 Payroll warrant of \$35,399.48
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 1/27/15 Vendor warrant of \$12,320.04
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 2/3/15 Payroll warrant of \$21,925.43
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 2/3/15 Vendor warrant of \$12,754.27
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 01/20/15 minutes as written.
- **Summary of meetings attended by Selectboard members**
 - Proujansky: PVRS union session
 - Rogers: MMA Conference
- **Old Business**
 - Elevator repair funding
 - Noble submitted the request of transfer from the reserve fund
 - Discussion of designating a monetary limit allowing Noble to sign off on a transfer without previous approval by the Selectboard. Topic to be looked into further.
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously for the request of approval to transfer reserve funds for the \$8,474 elevator repair.
 - CDBG Joint Application Authorization & Program Income Certification Form
 - The Chair signed the form
 - Letter of support to the Recreational Trails Program Coordinator RE: Ames property
 - Purpose of the letter is to aid grant applications for funding
 - Letter signed
 - Kinder Morgan letter to FERC
 - Spanbauer read the letter.
 - Amendments made and letter signed
 - Budget Discussion
 - EMS- Chief Fortier
 - Increases included: electrical, lease, radio maintenance, diesel, medical supplies, insurance and licensing.
 - Plans to increase paramedic staffing from 5 days to 6 days per week.
 - Capital requests: replace 1992 ambulance; may request funding at FY17 annual town meeting to replace the ambulance if grant funding is not obtained; plan for securing lease location; CPR device; replace cardiac monitors
 - CoA- Director Tower
 - Level funding except for unknown cost of wages and membership fees.
 - Planning for the next 10-20 years Tower would like to see an increase in transportation service and assistance for keeping seniors in their homes.
- **New Business**
 - Notice of Appointment of Chief Procurement Officer
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to appoint Town Administrator Brian Noble as Chief Procurement Officer.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Request from reserve fund for elevator repair- see "Old Business"

• Correspondence:

- Letter of Thanks to town departments from the EMS department
 - Letter from Chief Fortier was read.
- Letter from Susan Secco RE: concerns about pipeline
 - Letter signed
- Letter to Tom Walker/Highway Dept. from Keith Olson
- Community Park Committee request to increase CPA surcharge to 3%
 - Discussion to revisit increase versus determination of voters to not increase the surcharge.
 - Petition could be submitted with enough signatures. Wood to check with Town Clerk on required number of signatures for annual town meeting warrant article.

• Appointments:

- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to appoint Robin McKeon as Registrar term expires 8-15, 2015.
- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Lorrie Byrom term expires 12-31, 2016 and Suzanne McGowan term expires 12-31, 2017 to the Council on Aging

• Request for Use:

- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the use of the Northfield Elementary School Cafeteria by the Zoning Study Committee & Community Circle on April 8 and May 20, 2015 from 6-10pm for public information meetings.
 - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to authorize Town Administrator Brian Noble to sign requests for use of Town Hall and Northfield Elementary School.

• Board and Committee Meetings/Announcements

Date	Activity	Time	Place
2/5/15	Kinder Morgan Open House	6pm	GCC
2/9/15	Finance Committee	7:00 pm	Town Hall
2/10/15	Zoning Study Committee/Community Circle	6:00 pm	Town Hall
2/11/15	Board of Assessors	6:00 pm	Town Hall
2/11/15	Zoning Study Committee/ Community Circle	6:00 pm	Town Hall
2/11/15	Planning Board	7:00 pm	Town Hall
2/11/15	Recreation Commission	7:00 pm	Town Hall
2/12/15	Board of Health	5:15pm	Town Hall
2/12/15	Historical Commission	7:00 pm	Town Hall
2/17/15	Energy Committee	5:30 pm	Dickinson Library
2/17/15	Selectboard	7:00 pm	Town Hall
2/17/15	Open Space Committee	7:30 pm	Town Hall

- New Openings: Zoning Study Committee; Stewardship Advisory Subcommittee. A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board.

- Announcements:

- Town Offices will be closed Monday, February 16, 2015; Presidents' Day
- Events at the Library
 - Tuesday Feb 10; 6:30pm: Federal Court Judge Michael Ponsor has written a fictional account of a death penalty trial. Judge Ponsor will talk about his writing experience, read from his novel and answer questions.
 - Thursday Feb 12; 8:00pm : Join us for our first Trivia night at Rooster's Bistro. Make up a team of up to 5 people, or come on your own and we will find a team for you. TEAMS PLEASE REGISTER. The first round of snacks is on us. Menu available. BYO beer or wine.
 - Sunday Feb 15; 3:30pm : Nick Fleck will be celebrating the publication of his book *Natural Sustainance* with a poetry reading.

On a motion by Proujansky, seconded by Rogers the board voted to adjourn at 7:55 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved