

Selectboard present: Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

Also present: Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Mark Fortier, Chief & Randy Wheeler, Asst. Chief, EMS; David Rainville, The Recorder

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Gray seconded by Proujansky the board VOTED unanimously to approve the 01/28/14 Payroll warrant of \$29,591.27
 - On a motion by Gray seconded by Proujansky the board VOTED unanimously to approve the 01/28/14 Vendor warrant of \$39,792.89
 - On a motion by Gray seconded by Proujansky the board VOTED unanimously to approve the 02/04/15 Payroll warrant of \$17,041.93
 - On a motion by Gray seconded by Proujansky the board VOTED unanimously to approve the 02/04/15 Vendor warrant of \$6,947.08
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the minutes of 01/21/14 Joint Meeting w/ Energy Committee & WMECo**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the minutes of 01/21/14**
- **Summary of meetings attended by Selectboard members**
 - Proujansky met with EMS: projected expenses.
- **Old Business**
 - EMS Chief Mark Fortier request for Selectboard letter of approval RE: Paramedic level
 - The letter to the state would support the request to achieve Paramedic level from ALS level.
 - Proujansky has worked with Fortier on the financials and said it was sound and able to be modified if the level did not work out.
 - Spanbauer asked for and Fortier agreed to a formalized capital plan and job descriptions on record.
 - Proujansky explained the cost benefit to the town at paramedic level. Less need for intercept responses by Baystate Ambulance.
 - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the letter of support for the EMS department to move to Paramedic Level.**
 - Revise School Committee stipend vote
 - Vote from 1/21/14 to approve \$600 for each member was incorrect.
 - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to approve the school committee stipend total of \$600 to be split by each member.**
 - Chief Leighton’s Contract
 - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the contract as printed for Robert Leighton as Chief of Police.**
- **New Business**
 - Approve the Public Notice: Non-Partisan Caucus will be held on March 4, 2014 at 7:00 pm at the Northfield Town Hall for the purpose of nominating candidates to be voted on at the May 6, 2014 Annual Town Election.
 - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the Non-Partisan Caucus will be held on March 4, 2014 at 7:00 pm at the Northfield Town Hall for the purpose of nominating candidates to be voted on at the May 6, 2014 Annual Town Election.**
 - Selectboard re-arranged their meeting schedule in order to attend the caucus.
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
2/5/14	Master Plan Committee	7:00 pm	Town Hall
2/6/14	Board of Health	4:45 pm	Town Hall

2/10/14	Finance Committee	7:00 pm	Town Hall
2/11/14	Recreation Commission	7:00 pm	Town Hall
2/12/14	Town Admin Search Cmte	4:30 pm	Town Hall
2/12/14	Board of Assessors	7:00 pm	Town Hall
2/12/14	Planning Board	7:00 pm	Town Hall
2/13/14	Historical Commission	7:00 pm	Town Hall
2/18/14	Energy Committee	5:30 pm	Dickinson Library
2/18/14	Selectboard	7:00 pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission
- Correspondence:
 - Clough Harbour Associates Letter of Assessment of Firehouse Structure & recommendations
 - Markel to contact Jeremy Underwood to find out cost of repairs.
- Town Administrator Updates:
 - Markel reported 22 applicants for the Town Administrator position.
 - Met with the Building Use & Planning Committee
 - Received confirmation from the Town Hall Master Plan to move forward with the Town Hall front step project
 - Attended MMA conference.
- **Appointments:**
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to appoint** David Clark appointment to the police department as an auxiliary officer. Term expires 12/31/14
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to appoint** Robert Hall & Celine Chabot Hall as Election Officers; term expires 8/15/14.
- **Request for Use:** (2 separate requests at \$389.90 each)
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the request** from Ruth Gallagher to reimburse Loaves & Fishes \$779.80 for emergency fuel.

On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to adjourn at 7:30pm.**

Recorded by Sandra L. Wood, Secretary

_____ 02/18/2014
 Selectboard Clerk Date Approved