

**Selectboard present:** Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

**Also present:** Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

**Others present:** Bill Llewelyn; Jennifer Tufts, Open Space Committee; David Rainville, The Recorder; Joe Stacy

The meeting was called to order at 7:02 pm

- **Review and Approval of Warrants**
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the payroll warrant of \$30,546.42**
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the Vendor warrant of \$29,682.34**
- **Review and Approval of Minutes**
  - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the Selectboard minutes of 02/18/14 as amended.**
- **Summary of meetings attended by Selectboard members**
  - Spanbauer and Proujansky attended the Finance Committee meeting on 2/24/14
- **Old Business**
  - Prioritize Capital Requests
    - Due to additional items the list was updated and distributed to the board for prioritization on Monday, March 3, 2014 before meeting with the Finance Committee.
    - Markel to contact the Building Utilization & Planning Committee to coordinate items requested for the elementary school to the district school committee and the BUPC.
  - Award Surplus Vehicle Bids
    - Bids were reviewed and awarded
    - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to award Gary Weber of Weber Nursery the 1980 Hyster Roller with the high bid of \$2,685.00 for.**
    - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to award Kevin Steiner the 1989 GMC Suburban for the high bid of \$357.00.**
  - EMS Affiliation and Ambulance Agreements
    - Markel has not heard back from Kopelman & Paige regarding the questions on liability.
- **New Business**
  - Open Space Committee Citizen Stewardship Award
    - Bill Llewelyn was awarded the Open Space Citizen Stewardship Award for 2013.
    - The Selectboard thanked Llewelyn for his service and commitment.
    - Llewelyn's name will be added to the Stewardship plaque.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
2/26/14	Historical Commission	7:00 pm	Town Hall
2/27/14	Sewer Commission	4:15 pm	Town Hall
2/27/14	Board of Health	4:45 pm	Town Hall
3/3/14	Selectboard	6:45pm	Town Hall
3/3/14	Selectboard/Finance Committee	7:15pm	Town Hall
3/3/14	Finance Committee	7:00 pm	Town Hall
3/4/14	Library Trustees	7:00 pm	Dickinson Library

3/4/14	Non Partisan Caucus	7:00 pm	Town Hall
3/5/14	Agricultural Commission	7:00 pm	Town Hall
3/10/14	Finance Committee	7:00 pm	Town Hall
3/10/14	Planning Board Hearing	7:00 pm	Town Hall
3/11/14	Selectboard	7:00 pm	Town Hall
3/11/14	Recreation Commission	7:00 pm	Town Hall

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission
- **Correspondence:**
  - Letter of resignation from Shirley Nelson; Council on Aging- The board thanked Nelson for her service.
- **Town Administrator Updates:**
  - The Town Administrator Search Committee has narrowed the list to five candidates
  - Interviews will begin on March 5
  - Presented the first draft of the annual town warrant.
  - Bid process for front Town Hall steps
- **Appointments:**
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to appoint Irene Jurkowski to the Council on Aging; term expires 12/31/2017**
- **Request for Use:**
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the request from Ruth Gallagher of Loaves & Fishes to reimburse \$394.90 for emergency fuel assistance.**
- **Request for One-Day Temporary Liquor License:**
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the request from the Northfield Kiwanis for a one day temporary liquor license on March 3, 2014 from 5:30-8:30pm at Town Hall**

On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to adjourn at 7:30 pm**

Recorded by Sandra L. Wood, Secretary

\_\_\_\_\_  
Selectboard Clerk

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Date Approved