

Selectboard present: Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

Also present: Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: David Rainville, The Recorder; Shelby Snow, Northfield Golf Club LLC; Tom Walker, Superintendent of Streets & Building Maintenance; Arnold Rose; Floyd "Skip" Dunnell;

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the 3/4/14 Payroll warrant of \$18,188.29**
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the 3/4/14 Vendor warrant of \$145,760.37**
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the 3/11/14 Payroll warrant of \$18,415.87**
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the 3/11/14 Vendor warrant of \$6,331.27**
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the minutes of 2/25/14 as written**
 - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the minutes of 3/3/14 as written**
On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the minutes of 3/3/14 w/ Finance Committee as written**
- **Summary of Interim Selectboard Meetings**
 - 3/3/14- Capital Prioritization & meeting with Finance Committee
- **Summary of meetings attended by Selectboard members**
 - Spanbauer: Master Plan Steering Committee on 3/5 and Finance Committee 3/10
- **Old Business**
 - Skip Dunnell RE:
 - Emergency Services Facility
 - Dunnell requested Kevin Gray, Kevin Connolly and David Quinn be appointed to the Emergency Services Committee. (see Appointments).
 - The committees' focus was not on one facility for emergency service departments.
 - Spoke with the property owner of 52 Main St., location of the EMS building. Discussed purchase and long term lease options.
 - Asked for Selectboard guidance on procedure. Markel was directed to layout procedure.
 - Per the advice of the Conservation Commission, a preliminary study needs to be done of 93 Main St. to see how far back the property is viable to expand from the current fire station.
 - Emergency Management Director updates
 - Quarterly reports are ready
 - Met with the accountant to consolidate accounts
 - 2012 EMPG grant for pc and projector approved. Paperwork needs to be sent in by May.
 - Will be evaluating amount of time administrative assistant Ben Briggs required.
 - Kinder Morgan/Tennessee Gas Pipeline
 - Markel spoke with a Kinder Morgan representative who stated they were not making a decision at this time and when they were ready they would send a representative to meet with the Selectboard. They did not expect any decisions before 2016 and if moving forward the project would not be finished until 2018.
 - Markel to see if properties surveyed by Tennessee Gas Co. can be obtained.
 - Historical Commission response to Graveline conflict of interest
 - The Historical Commission voted and saw no conflict of interest. Selectboard taking no action.
 - Sign amendment to Interim Town Administrator contract
 - The extended contract was signed. Term expires April 15.
 - Ambulance Agreements

- Markel has not heard back from legal counsel.
- **New Business**
 - Arnold Rose; Walker recommendation for appointment to the Highway Dept. as Truck Driver/Laborer Grade 6 Step 3
 - Rose has his CDL and crane license
 - On a motion by Gray, seconded by Spanbauer **the board VOTED unanimously to appoint Arnold Rose as truck driver/laborer at grade 6 step 3.**
 - Shelby Snow: Northfield Golf Club LLC ; Liquor License Transfer; Vote to approve, sign form 43
 - Snow stated there would be no changes to the current license at this time. In future they may serve food.
 - Gray disputed the license’s midnight serving time. The board discussed the license held by NMH had the same hours.
 - On a motion by Proujansky, seconded by Spanbauer the board voted to approve the transfer of the Northfield Inn Golf Course liquor license to Northfield Golf Club LLC. Proujansky and Spanbauer yes, Gray no.
 - Warrant article requests
 - Funds for soldiers’ relief: On a motion by Spanbauer, seconded by **Proujansky the board VOTED unanimously** to propose additional funds for soldiers’ relief.
 - Candidates required to be registered voters:
 - Spanbauer and Gray agreed with the article; Proujansky was in favor of the candidate being a resident but not requiring them to be a registered voter.
 - On a motion by Spanbauer, seconded by Gray **the board VOTED to propose this article to let the voters decide.**
 - Budget item: Town Hall computer network
 - Markel to contact Hampshire COG to arrange a free assessment to utilize their IT services. Cost needed in a week or so to address with Finance Committee on 4/7.
 - TA Search Committee Recommendation
 - Meeting to be held 3/18 for interviews
 - Candidates recommended by the Search Committee were Carlotta Pini and John Sanguinet.
 - Markel to contact and schedule
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - PVRs budget meeting on 3/17
 - Discussion followed on Finance Committees’ proposal of a 2.5% rate increase. Proujansky said the proposal was not reasonable given the years of level funding. A 5% increase would bring the school back where it needed to be financially. No vote was taken on any rate endorsement.
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
3/12/14	Board of Assessors	6pm	Town Hall
3/12/14	Planning Board	7pm	Town hall
3/13/14	Board of Health	4:45pm	Town Hall
3/13/14	ZBA	7pm	Town Hall
3/17/14	PVRs Budget	7pm	PVRs
3/18/14	Energy Committee	5:30pm	Dickinson Library
3/18/14	Selectboard w/ TA interviews	7pm	Town Hall
3/18/14	Open Space Committee	7:30pm	Town Hall
3/19/14	Conservation Commission	7:30 pm	Town Hall
3/19/14	By-Law Committee	7pm	Town Hall

3/21/14	Council on Aging	9:30am	Town Hall
3/24/14	Finance Committee	7pm	Town Hall
3/25/14	Selectboard	7pm	Town Hall

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission
- **Correspondence:**
 - 2nd request for direction from Personnel Committee to Selectboard
 - The Board asked Markel to contact the Personnel Committee and ask if they would do position assessments.
- **Town Administrator Updates:**
 - WMECo has agreed to support town energy conservation by contributing to the Town Hall electrical upgrade.
 - Met with Kathy Wright of the By-Law Committee. The BLC is not pleased that a new by-law was proposed without the review of the BLC. Discussion of the original purpose of the BLC was to review and verify existing by-laws.
 - Met with the Town Clerk, Planning Board Chair Rich Fitzgerald and Spanbauer on zoning by-laws.
- **Appointments:**
 - **On a motion by Spanbauer, seconded by Proujansky the board voted to appoint Dave Quinn, Jr., Kevin Connolly and Kevin Gray to the Emergency Services Facility Committee. Spanbauer and Proujansky yes, Gray abstained.** Term expires 12/31/2019
- **Request for Use:**
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the** request from Ruth Gallagher of Loaves and Fishes for reimbursement of \$391.90 for emergency fuel assistance.
 - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the** request from Jeanette Tessier of North County Quilters to use the Dining Hall on Saturday, March 29 from 9am-3:30pm.
- **Request for One-Day Temporary Liquor License:**
 - On a motion by Proujansky, seconded by Gray **the board VOTED unanimously to approve the** request from Louis Guillette for one day temporary liquor license on March 17, 24, & 31 at Town Hall from 5p-8p.
- **Proposed Agenda Items**
 - Crossing Guard appointments
 - Plowing EMS lot

On a motion by Gray, seconded by Proujansky the board VOTED unanimously to adjourn at 8:20 pm

Recorded by Sandra L. Wood, Secretary

 Selectboard Clerk Date Approved