

Selectboard present: Kathleen Wright Chair; Jack Spanbauer

Selectboard absent: Dan Gray

Also present: Town Administrator, Tom Hutcheson; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

The meeting was called to order at 7:00 pm

Wright relayed the story of the latest break in at the IGA and commended the Police Department for the good work. She said she was asked if the officers involved received overtime during the investigation. Wright said it was appropriate for them to receive overtime during this investigation.

- **Review and Approval of Warrants**
 - **On a motion by Spanbauer, seconded by Wright the board VOTED unanimously to approve the Payroll warrant of \$20,242.83.**
 - **On a motion by Spanbauer, seconded by Wright the board VOTED unanimously to approve the Vendor warrant \$11,365.70**
- **Review and Approval of Minutes**
 - **On a motion by Spanbauer, seconded by Wright the board VOTED unanimously to approve the Selectboard minutes of 03/19/13as amended.**
 - 03/26/13-tabled
- **Summary of meetings attended by Selectboard members**
 - Wright attended the Selectmens' Association meeting. Topics included collaborated efforts to address the breaking and entering problems in the area.
 - Wright and Chad Glover met to review job descriptions.
- **Old Business**
 - Four Mile Brook Road contract extension
 - The original grant conditions from the DEP required the project be finished by June 30, 2013. The matching "funds" administered through town projects need to be done. Kimberly Noake McPhee of the FRCOG requested the extension so the town could do the matching projects portion for one year and it was granted. Spanbauer said there were no monies going into the project on Four Mile Brook from the town but a certain value as the town's share.
 - **On a motion by Spanbauer seconded by Wright the board VOTED unanimously to approve the Four Mile Brook contract extension.**
 - Approve Order of Layout for Four Mile Brook Road
 - Hutcheson said the Planning Board responded to go forward on the project and the order for the layout was ready to file with the Town Clerk. The final step will be a Town Meeting vote.
 - Spanbauer said the purpose was to straighten and flatten a steep grade on a small section of Four Mile Brook Rd.
 - **On a motion by Spanbauer, seconded by Wright the board VOTED unanimously to approve the order of alteration and layout for Four Mile Brook Rd as presented on a plan entitled Roadway Acquisition Plan of Land in Northfield, MA dated January 22, 2013 prepared by Bryant Associates Inc.**
 - Approve sending annual Town Meeting warrant to Kopelman & Paige
 - Hutcheson said he had a draft ready to go for review by counsel. It was not complete but did not expect any additions.
 - **On a motion by Wright, seconded by Spanbauer the board VOTED unanimously to approve sending the draft Town Meeting Warrant to Kopelman & Paige for review.**
 - Spanbauer requested Hutcheson send the draft to Finance Chair Lois Stearns and Moderator Nathan L'Etoile.
 - Approve Chapter 90 reimbursement application
 - **On a motion by Wright, seconded by Spanbauer the board VOTED unanimously to approve forwarding to Mass Highway for Chapter 90 reimbursement for the project on So. Mountain Road totaling \$175,245.87.**

- On a motion by Wright, seconded by Spanbauer the board VOTED unanimously to approve the Chapter 90 reimbursement request for Four Mile Brook Rd Reconstruction in the amount of \$56,509.53
- On a motion by Wright, seconded by Spanbauer the board VOTED unanimously to move forward to Mass DOT Chapter 90 reimbursement request for Four Mile Brook Rd Engineering for \$16,932.11

• **New Business**

- Approve Chapter 90 request for \$350,000 for South Mountain Road
 - Approval to stop water from coming through the road
 - On a motion by Wright, seconded by Spanbauer the board VOTED unanimously to forward the MassDOT Chapter 90 project request of \$350,000.00 for So. Mountain Rd.
- Discussion: grant agreement and restriction for First Parish CPA work
 - The Selectboard was asked by Hutcheson to consider the restriction recommendation from Kopelman & Paige for the grant agreement and the preservation restriction. Counsel suggested a 20 year agreement.
 - Spanbauer asked if the church had a copy for review. Hutcheson said they had a copy of the grant agreement. Hutcheson said he was looking for guidance from the board on the preservation restriction but could send it to the church. Spanbauer asked how the work was being paid. Hutcheson said the procurement was the responsibility of the church and they were not bound by Massachusetts procurement laws.. Spanbauer asked Hutcheson to verify and guarantee the project would cost more than the \$16,000 CPA contribution. Hutcheson said the term of 20 years was arbitrary.
 - Wright and Spanbauer will get back to Hutcheson if they have and questions on the contract.

• **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
04/03/13	Town Governance Study	7:00pm	Dickinson Library
04/03/13	Master Plan Steering	7:00pm	Town Hall
04/04/13	ZBA	7:00pm	Town Hall
04/08/13	Finance Committee	7:00 pm	Town Hall
04/08/13	Selectboard	6:30 pm	Town Hall
04/08/13	Finance Committee/Selectboard	7:00 pm	Town Hall
04/09/13	Recreation Commission	7:00 pm	Town Hall
04/09/13	Selectboard-may be canceled	7:00 pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Committee; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Emergency Services Committee; Open Space Committee
- Correspondence:
 - Wright read an email from Jerry Wagener requesting support for reinstating the CPA surcharge to 3%.
- Town Administrator Updates:
 - The state mapping service has provided preliminary data layers for Northfield. Please let me know if you'd like the URL (http://maps.massgis.state.ma.us/map_ol/northfield.php).
 - I have written the owner of 92 Main Street advising him of the complaints the Town has received, his responsibility to maintain access to the sidewalk in front of his property, and suggesting he get names of local firms from his realtor to help maintain the sidewalk.
 - I have sent out invitations to bid for our job description reviews. Due date is April 15, 2013.

- We had a clogged toilet at Town Hall Wednesday and Thursday. The State Health Inspector happened to drop by Thursday and said that he would have closed Town Hall if he had known. This is another reason to get the sewer pipe worked on.
- The Franklin Regional Planning Board submitted a comment to the Federal Energy Regulatory Commission regarding First Light relicensing; there is a copy in the relicensing folder. They are asking for a number of studies, which are outlined in appendices to the comment. At the meeting Thursday, I asked them to try to get affected Towns early drafts of future comments in case we wanted to file a supporting comment. The next two years are expected to be relatively quiet as various studies are done.
- There will be a meeting regarding one study for First Light on April 16, covering scoping for an in stream flow study. Details are in the First Light-Relicensing folder.
- I have submitted the first quarterly report to the Department of Energy Resources for the Green Communities program. There is not much to cover yet, but the reports include copies of invoices from projects and more, so they will be more substantial as time goes by.

Executive Session and Adjourn

On a motion by Wright, seconded by Spanbauer the board VOTED unanimously to go into executive session at 7:40pm for review for approval of executive session minutes; 12/4/12, 12/31/12 4pm, 12/31/12 4:05pm, 1/7/13, 1/11/13, 1/14/13, 1/18/13, 1/22/13; review for release all executive session minutes relating to police union negotiations; both under reason #7 to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements and adjourn. On a roll call vote Wright said yes, Spanbauer said yes.

The meeting adjourned at 7:45 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved