

**Selectboard present:** Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

**Also present:** Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

**Others present:** Dick Kobayashi, Collins Institute; Lisa McLoughlin, Amanda Lewis; Chief Leighton; Nathan Richardson;

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the Payroll warrant of 4/15 for \$26,189.08**
  - **n a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the Vendor warrant of 4/15 for \$56,131.62**
- **Review and Approval of Minutes**
  - **On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the 4/7/14 Selectboard minutes w/ Finance Committee.**
  - **On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve 4/8/14**
- **Summary of meetings attended by Selectboard members**
  - Spanbauer spoke at the Senior Center 4/22 RE: ATM warrant
  - Proujansky attended an informational meeting at the library regarding the proposed pipeline.
- **Old Business**
  - Front Step bid
    - The only bid was from Kenney Masonry.
    - **On a motion by Gray seconded by Proujansky the board VOTED unanimously to award Kenney Masonry with a bid of \$33,950 for the front Town Hall steps.**
  - Decision on Town Administrator Search
    - Collins Institute: Dick Kobayashi introduced himself and gave an overview of the service. He proposed to do a profile of the town, search out prospects and present applicants for the Selectboard to interview. The fee would be \$7,000. The process would take a couple months. Funds would be requested from the Finance Committee through the Reserve Fund.
    - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to petition the Finance Committee to transfer \$7,000 from the reserve fund for the purpose of hiring a Town Administrator through the Collins Institute.**
  - Sign Final ATM warrant
    - **On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the May 5 Annual Town Meeting Warrant.**
  - Letter of support with Mt. Grace RE: proposed gas line
    - The letter to Governor Patrick in support of protecting conservation land in Northfield from the path of the proposed pipeline was read.
    - Amanda Lewis & Lisa McLoughlin RE: proposed pipeline
      - Lewis and McLoughlin represent a group of residents opposed to the proposed gas pipeline. Lewis read a letter penned by Julia Blyth asking the Selectboard for a resolution on the subject.
      - The Selectboard suggested the group organize a petition for special town meeting.
      - Lewis was asked to forward the FERC process and their input.
  - Four Mile Brook Project Closeout; Waiver & Cover Sheet
    - The waiver was read.
    - **On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the waiver.**
    - The FRCOG is managing the project. The Board is unclear for the reason of the waiver and questioned the shortfall.
- **New Business**
  - Chapter 90 project requests
    - Rte 142 resurface
    - Four Mile Brook Rd. engineering

- **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the both projects.**
  - The resurfacing project at \$160,000 and the engineering at \$6,100.
- Lead Sewer Operator
  - The position was evaluated and moved up to grade 11.
  - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to classify the lead Sewer Operator position to Grade 11 from Grade 10 and stay at step 6.**
  - The Sewer Commission had budgeted the increase.
- Winter Rapid Recovery Road Program
  - Supplemental grant program to Chapter 90.
  - Northfield aid would be \$43,698.00
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to authorize the town to sign the contract to receive the money.**

• **Board and Committee Meetings/Announcements**

| Date    | Activity                         | Time    | Place     |
|---------|----------------------------------|---------|-----------|
| 4/24/14 | Board of Health                  | 4:45 pm | Town Hall |
| 4/24/14 | Community Preservation Committee | 7:00 pm | Town Hall |
| 4/24/14 | ZBA                              | 7:00 pm | Town Hall |
| 4/28/14 | Finance Committee                | 7:00 pm | Town Hall |
| 4/29/14 | Selectboard                      | 7:00 pm | Town Hall |

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission; Stewardship/Advisory Sub Committee for the Conservation Commission
- **Appointments:**
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to appoint** Nathan Richards to the Northfield Police Department.
    - Richards will be a reserve officer. Term expires 12/31/14
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to re appoint** Theodore Penick as Trustee to the Fred Wells Will
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to re appoint** Don Thornton as Dog Officer
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to appoint** Fredd Fuller as Seasonal Roadside Mower from May to November \$15/hr
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to appoint** Matt Llewelyn as Seasonal Laborer at \$15/hr
- **Request for One-Day Temporary Liquor License:**
  - On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to approve the request** from Louis Guillette of the Northfield Kiwanis for one day temporary liquor license on May 5, 12 and 19 from 5pm-8pm at Town Hall.

**Executive Session and Adjourn**

- On a motion by Gray, seconded by Proujansky **the board VOTED unanimously to go into executive session at 7:55 pm for the** request from Northfield Assessors RE: First light for abatement under reason #6 To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and reason 3 To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and adjourn. On a roll call vote Spanbauer said yes, Gray said yes and Proujansky said yes.
- Meeting adjourned at 8:15pm

Recorded by Sandra L. Wood, Secretary

\_\_\_\_\_ 04/29/14  
Selectboard Clerk Date Approved