

**Selectboard present:** Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

**Also present:** Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

**Others present:** Joel Fowler, Chair, Joe Graveline, Jessie Wiggin of the Historical Commission; Bud Driver, Deerfield Historical Committee; Chief Leighton; Igor Komerzan

The meeting was called to order at 7:00 pm

- Re-organization of the Board of Selectmen
  - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Spanbauer Selectboard Chair.**
  - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to appoint Rogers as Selectboard Clerk.**
  - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to appoint Floyd “Skip” Dunnell as Community Emergency Response Coordinator**
  - **On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to appoint Proujansky to the Emergency Services Facility Committee and Spanbauer to the Town Hall Master Planning Committee**
- **Review and Approval of Warrants**
  - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the Payroll warrant \$18,015.04**
  - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the Vendor warrant \$14,308.96**
- **Review and Approval of Minutes**
  - **On a motion by Proujansky, seconded by Spanbauer the board VOTED to approve the Selectboard minutes of 5/13/14 as written. Passed. Rogers abstained.**
- **Summary of Interim Selectboard Meetings**
  - Members of the Selectboard and staff met with Richard Kobayashi of the Collins Institute
- **Old Business**
  - Town Clerk issues
    - Interim Town Clerk is Joe Powers. Markel to discuss with Powers about evening hours.
    - The board is looking for someone to run the office until May 2015. There will be further discussion on the topic of the position being appointed or elected and steps required for the next Annual Town Meeting.
    - The Board will create a short list of applicants for interviews at the June 3 meeting.
  - Collins Institute
    - The submitted profile has been reviewed by the members. Proujansky will submit edits to Kobayashi and follow up with a call on 5/21.
    - If there are a large number of applicants, the Collins Institute will propose additional service for a fee. Funds are available until June 30, 2014.
  - Markel contract extension
    - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to extend Markel’s contract to June 3.**
    - Markel will have a revised contract ready to sign for the June 3 meeting.
- **New Business**
  - FRCOG; MA in Motion Municipal Wellness & Leadership Affirmation
    - Rogers gave her disclosure on all items generated from the FRCOG. She will vote on items that do not benefit her position at the FRCOG as Regional Preparedness Management Director. Her participation in discussion will be taken on an item by item basis.
    - **On a motion by Spanbauer, seconded by Proujansky the board VOTED to support the MA in Motion Municipal Wellness grant. Passed. Rogers abstained.**
  - FRCOG letter to Senator Brewer request. RE: transfer to state employee retirement system
    - If the transfer passes the town would no longer be required to make employee contributions.
    - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the request and submit the letter to Senator Brewer requesting the transfer the state retirement system.**
  - Historical Commission Archaeological Accountability Policy
    - Joel Fowler, Chair and Joe Graveline of the Historical Commission presented a policy written to keep track of archeological work being done in Northfield. Their concern is that the state permitted digs do not allow the town or private resident a copy of what is found on the property.

- Bud Driver of the Deerfield Historical Committee explained the policy was similar to a policy in Deerfield. He claimed getting the support of the Selectboard added teeth to the policy. The policy also educates the landowner.
- The Selectboard noted the policy has no enforcement and if the archeologists choose to ignore the policy there is no recourse. A long term ordinance to make the policy enforceable was suggested.
- Spanbauer remarked the policy as written resembled a permit process. Driver said it could not be a permit because it would generate a fee.
- **On a motion by Proujansky, seconded by Rogers the board voted to support the policy for archeological accountability as printed. Proujansky and Rogers yes, Spanbauer no.**
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Schedule pole hearing
  - Wood to schedule for June 3 or June 17.

• **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
5/21/14	Conservation Commission	7:30 pm	Town Hall
5/22/14	Board of Health	4:45pm	Town Hall
5/22/14	ZBA	7:00 pm	Town Hall
6/3/14	Library Trustees	6:00 pm	Dickinson Library
6/3/14	Selectboard	7:00 pm	Town Hall

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission; Stewardship/Advisory Subcommittee of the Conservation Commission
- **Announcements:**
  - There will be an override election.
  - Representative McGovern will hold office hours May 31 from 1pm-2pm at Green Trees Gallery; 105 Main St. Northfield
- **Appointments:**
  - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Igor Komerzan to the Police Dept. as a reserve officer; term expires 12/31/14**
  - **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to re-appoint Todd Roche to the Police Dept. as an auxiliary officer; term expires 12/31/14**
- **Request for Use:**
  - **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the request from Jeannette Tessier of North County Quilters for use of the Dining Hall on Mon. June 3 at 5:30pm for a potluck dinner.**

On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to adjourn at 8:04pm.**

Recorded by Sandra L. Wood, Secretary

\_\_\_\_\_ 06/03/14  
 Selectboard Clerk Date Approved