

Selectboard present: Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

Also present: Town Administrator, Tom Hutcheson; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Tom Walker, Superintendent of Streets & Building Maintenance; David Rainville, The Recorder

The meeting was called to order at 7:00 pm

- **Citizens' concerns-none**
- **Review and Approval of Warrants**
 - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the Payroll warrant of \$16,806.30**
 - **n a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the Vendor warrant of \$2,936.59**
- **Review and Approval of Minutes**
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the Selectboard minutes of 7/23/13 as written.**
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the Selectboard minutes of 7/30/13 as written. Spanbauer and Proujansky yea; Gray abstained.**
- **Summary of Interim Selectboard Meetings- none**
- **Summary of meetings attended by Selectboard members- none**
- **Old Business**
 - Sign contract with Triple B Blasting for work on South Mountain Road
 - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to execute the contract with Triple B for ledge removal on South Mountain Rd.**
 - Spanbauer to attend the pre-construction meeting at the highway garage on 8/8/13
 - Sign contract with Sandri for photovoltaic PV installation
 - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to execute the contract with Sandri for Photovoltaic installation.**
 - Sign letter to Board of Assessors
 - The Board of Assessors had sent a request that the qualifications of the next Town Administrator include experience with PILOT (payment in lieu of taxes) programs. Spanbauer read the response letter.
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve and send the letter to the Board of Assessors.**
 - Disposing of old safe
 - No offers were received from the Craig's List advertisement and the safe has no scrap value.
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the Highway Department move forward to get rid of the safe.**
 - Town Administrator replacement
 - 20-30 resumes have been received for the interim position.
 - The board decided to narrow their choices down to the top five and issue a grade 1 to 5 for their preference. These lists will be given to Hutcheson by noon on 8/7/13 for the top rankings. Hutcheson will contact the top choices for interviews. Interviews will be held in open meeting.
- **New Business**
 - Old Wendell Road: Request to maintain
 - The owner of a lot on Old Wendell Rd has requested an upgrade to the upper section of the road leading to their property. They maintain it is inaccessible.
 - Tom Walker, Superintendent of Streets & Building Maintenance said it would cost between \$50,000-\$75,000 to upgrade with additional costs due to the area wetlands. The road is classified as unmaintained. Walker said the owner was asked and is not interested in being responsible for maintaining the road.
 - Walker was requested to obtain costs to upgrade the section of road. Walker said the road qualifies for Chapter 90 funds.
 - Hutcheson was requested to get an assessment of the lot from the Assessor's office.

- Letter to Sheriff Donelan
 - Spanbauer read the letter to Sheriff Donelan thanking the department for the work done on the EMS facility.
 - **On a motion by Gray, seconded by Proujansky the board voted unanimously to amend the letter to include thanking the individuals at the corrections facility that did the work.**
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to send the letter to Sheriff Donelan as amended.**

● **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
8/7/13	Master Plan Steering Committee	7:00 pm	Town Hall
8/8/13	Board of Health	4:45 pm	Town Hall
8/8/13	Historical Commission	7:00 pm	Town Hall
8/12/13	Finance Committee	7:00 pm	Town Hall
8/13/13	Recreation Commission	7:00 pm	Nfld Elementary School
8/13/13	Selectboard	TBD	Town Hall

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an appointment to the ZBA (alternate); Wired West; Conservation Commission; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Emergency Services Committee; Open Space Committee; School Committee Representative
- **Announcements:** Town Administrator Search Committee interest deadline is August 20.
- **Correspondence:**
 - Received notice of Chapter 90 funds awarded to the town.
- **Town Administrator Updates:**
 - The bid for the Town Hall sewer pipe lining is out
 - The bid for the Dickinson Library Air Sealing and Insulation service will go out soon.
 - Will meet with Spanbauer and Wood on 8/8 for general review before last day of service.
- **Appointments:** none
- **Request for Use:** none
- **Request for One-Day Temporary Liquor License:** none
- **Proposed Agenda Items-**none

On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to adjourn at 7:45 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved