

Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Kevin Paicos, Interim Town Administrator; Sandra L. Wood, Town Secretary; Otis Wheeler, BNCTV

Others present: Chief Leighton; Tom Walker, Superintendent of Streets & Building Maintenance; David Rainville

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the 8/5/14 Payroll warrant of \$19,618.38**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the 8/5/14 Vendor warrant of \$991,658.26**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the 8/12/14 Payroll warrant of \$25,469.65**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the 8/12/14 Vendor warrant of \$36,913.41**
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to approve the 7/29/14 Selectboard minutes as amended.**
- **Summary of meetings attended by Selectboard members**
 - Rogers: Preliminary Screening for Town Administrator Committee 8/4 & 8/5
- **Old Business**
 - Old Wendell Rd update
 - Paicos and Tom Walker made a site visit to the area requested for gravel and grading.
 - Spanbauer read an excerpt from the “Community Development Plan” pertaining to county roads.
 - Memo from Paicos suggested repairing the 1800’ to the property owner’s driveway and setting aside \$50,000 of Chapter 90 funding per year to continue modifications to the road.
 - The Selectboard will meet with Walker to discuss other road issues in town.
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the grading the 1800 feet of Old Wendell Rd to the driveway.**
 - Kinder Morgan info meeting Aug. 19 @ PVRS
 - The Selectboard asked for questions to be submitted to the Town Secretary.
- **New Business**
 - Disclosure form from Dan Campbell
 - Assistant Town Clerk Dan Campbell submitted a disclosure by a non-elected municipal employee if financial interest and determination by appointing authority as required by G.L.c. 268A § 19 form in regards to his position on the Finance Committee.
 - The Selectboard accepted the disclosure with the comment” Dan is directed to recuse himself from all discussion regarding the Town Clerk budget and to physically leave the room during discussion as a member of the Finance Committee” and amended “on the Town Clerk budget.”
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously determined that the financial interest is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.**
 - No Parking signs posted on Main St. at the Elementary school; Letter to MassDOT
 - Letter to Director Al Stegemann requesting the No Parking signs posted in front of the Elementary School be removed.
 - Spanbauer read the letter.
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to sign and send the letter.**
 - Spanbauer said it was the intent to have the signs removed before school started and that Senator Rosenberg’s office had been notified of the situation.
 - Warrant for the State Primary September 9, 2014; 7am-8pm; Town Hall
 - The date, time, location of the election and listing of positions for election were read.
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to sign the warrant for the state primary election.**

- Chief Leighton: Mutual Aid Agreement with Vernon, VT
 - Leighton met with Lt. Anderson of the Windham County, VT sheriff’s dept. to discuss renewing the MAA.
 - There is no cost to the town for mutual aid if the responding aid does not exceed eight consecutive hours.
 - The responding aid is under the directive of the host officer and contracted with the town of Vernon only.
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the Mutual Aid Agreement.**
 - Leighton to return a signed copy of the agreement to the Town Administrator.

● **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
8/13/14	Board of Assessors	6:00 pm	Town Hall
8/13/14	Planning Board	7:00 pm	Town Hall
8/14/14	Board of Health	5:15pm	Town Hall
8/14/14	Historical Commission-canceled		
8/15/14	Council on Aging	9:30am	Town Hall
8/19/14	Energy Committee	5:30pm	Dickinson Library
8/19/14	Selectboard/Kinder Morgan	7:00 pm	PVRS
8/19/14	Recreation Commission	7:00pm	Nfld Elementary School

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Implementation Committee; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission; Stewardship/Advisory Subcommittee of the Conservation Commission; Community Park Committee
- **Announcements:** The bids for the Salt Shed Land request are due September 9, 2014 by 11:00 am
- **Town Administrator Updates:**
 - Senator Rosenberg’s office requested a meeting with the Selectboard on August 19 RE: Schell Bridge update. Meeting to be posted for 12:30 pm
 - Working with an associate on the Coller Cemetery/Orange Rd issue to get poles set up. The Selectboard’s approval is required. The project may include running electric service. Special counsel may be required.
 - Paicos to bring back information on hourly rate for counsel.
 - Directed to contact Verizon
 - Update on Paramedic staff
 - Paicos to draft an addendum to the personnel policy. Proujansky wanted for the record that policy be followed for CORI checks and town appointed physicals.
 - Nelson’s Dam
 - Letter received from DCR stating the town as co-owner of the dam located on Rte. 142 and was required to pay for a maintenance plan. Paicos investigated and found the town is not the owner or co-owner. A letter will be sent to DCR containing this information. The town does lease the dry hydrant for a yearly nominal fee. The property is clearly posted as “No Trespassing” with the owner’s name.

- **Appointments:**

- On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to appoint** Barbara Brassor, Eric Meals, Bruce Cromack, Sandra Campbell; Alice Fortier, Joann Newton, Dianne Cornwell, Elizabeth L'Etoile, Jessie Wiggin, Kay Snow, Linda Leavis, Bruce Kahn, Al Stone, Patricia Stone, Bethany Walker, Carol Holden, Ruth Gallagher, Pam Veith, Betty Gibson as Election Officers. Term expires 8/15/15.
- On a motion by Proujansky, seconded by Spanbauer **the board VOTED unanimously to appoint** Katie Kostecki as Temporary Board of Health Secretary; grade 5 step 1.

On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to adjourn at 7:55pm.

Recorded by Sandra L. Wood, Secretary

_____ 8/26/14
Selectboard Clerk Date Approved