

**Selectboard present:** Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

**Also present:** Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

**Others present:** David Rainville, The Recorder

The meeting was called to order at 7:02 pm.

- **Citizens' concerns-** none
- **Review and Approval of Warrants**
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the Payroll warrant of \$23,618.38**
  - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the Vendor warrant of \$455,340.39.**
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- **Review and Approval of Minutes**
  - **On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the Selectboard minutes of 8/06/13 as written.**
- **Summary of Interim Selectboard Meetings -none**
- **Summary of meetings attended by Selectboard members**
  - Spanbauer: transition meeting with former Town Administrator Tom Hutcheson and Wood.
- **Interim Town Administrator Candidate Interviews**
  - Kevin Paicos
    - 30+ years municipal experience
    - Priorities would be caretaker for daily business and initiated tasks from the Selectboard.
    - Has worked with difficult personnel acknowledging it is part of the job.
    - Has no timeline restrictions up to June 2014
    - Has experience and willing to assist with Town Governance Study job description for Town Administrator and new hire.
    - Large and small town experience
    - Advised changes to the TA position should be done slowly for satisfactory results.
    - Can start immediately
  - Joseph Kellogg
    - 30+ years municipal experience
    - Priorities would be citizens' concerns and Selectboard priorities
    - Has worked with difficult personnel acknowledging it is part of the job.
    - Has no timeline restrictions
    - Has worked with Town Governance Study committees and willing to help with new hire.
    - Can start immediately. Prefers to work as an employee with no benefits and paid hourly.
    - Has experience with union negotiations and PILOT programs
- **Old Business -none**
- **New Business**
  - Approve Chapter 90 requests
    - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the Chapter 90 Project Request for So. Mountain Rd.**
  - Martha Lyon contract amendment
    - **On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the Martha Lyon Landscape Architect contract amendment for two tasks for a fee of \$5,000 approved by the voters at Town meeting and recommended by the Master Plan Steering Committee.**

- The Selectboard directed Wood to send EMS Chief Mark Fortier the memo submitted by former Town Administrator Tom Hutcheson regarding the EMS upgrade.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
8/14/13	Board of Assessors	7:00 pm	Town Hall
8/14/13	Planning Board	7:00 pm	Town Hall
8/14/13	Master Plan Steering Committee	7:00 pm	Town Hall
8/15/13	Council on Aging	9:30 am	Town Hall
8/15/13	Electronic Communications & Cable TV- cancelled		
8/20/13	Energy Committee	5:30 pm	Dickinson Library
8/20/13	Selectboard	7:00 pm	Town Hall

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Emergency Services Committee; Open Space Committee; School Committee Representative; Conservation Commission
- **Announcements:**
  - Due to BNCTV budget constraints the Finance Committee meetings will not be taped until further notice
- **Correspondence:** none
- **Town Administrator Updates:** none

**Executive Session and Adjourn**

**On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to go into executive session at 8:20 pm for Contract Negotiations for Interim Town Administrator under reason #2: To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and adjourn. Spanbauer yes, Gray yes and Proujansky yes.**

Meeting adjourned at 8:45 pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

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Date Approved