

Selectboard present: Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

Also present: Kevin Paicos, Interim Town Administrator; Sandra L. Wood, Town Secretary

Others present: Barry Bordner, Chair, Steve Stoa, Christian Guertin, Dave Chula, Sam Richardson, Nathan Hussey, Homer Stavely of the Town Governance Study Committee; Corinne Burnham & Justin Masse, Rooster's Bistro; Gail Zukowski, Town Clerk; Beth Walker, Assessor's Clerk; David Rainville, The Recorder

The meeting was called to order at 7:00 pm

Meeting was not video recorded.

- **Citizens' concerns**
 - Justin Masse & Corinne Burnham, Rooster's Bistro/Tavern: Masse, owner of Rooster's, told the Selectboard that Dan Gray, acting as a member of the Board of Health, verbally abused Burnham for overdue permit fees. Burnham claimed to have written two checks and handed them to Gray. Burnham accused Gray of operating five businesses without permits.
 - Spanbauer said the Selectboard had no jurisdiction as this was a Board of Health issue other than to record the concern. He advised them to address the issue with the Board of Health.
 - Burnham requested Gray resign from all boards and referred to Gray as "a bully and an asshole."
 - Masse said the major issue was the harassment of his employee and asked Gray to stay away from Rooster's.
 - Spanbauer repeated Masse needed to address the situation with the Board of Health and if required put the item on a future Selectboard agenda.
- **Review and Approval of Warrants**
 - **On a motion by Gray, seconded by Proujansky, the board VOTED unanimously to approve the Payroll warrant of \$28,073.17.**
 - **On a motion by Gray, seconded by Proujansky, the board VOTED unanimously to approve the Vendor warrant \$30,392.24.**
- **Summary of meetings attended by Selectboard members**
 - Spanbauer: Master Plan Committee; Proposed Town Administration job description and salary evaluation with Chad Glover and Paicos.
- **Old Business**
 - Letter from the Historical Commission re: follow up on Capt. Beers Monument.
 - Paicos was directed to check on the maintenance trust fund and with Highway Superintendent Tom Walker.
 - Assessment of Structure Contract for Fire Station.
 - Paicos has contacted Chief Skip Dunnell and is waiting for response.
- **New Business**
 - Request from Town Governance Study Committee for a special town meeting and a new TA job description.
 - Barry Bordner, Chair of Town Governance Study Committee recommended the Selectboard move forward with the new TA job description.
 - Spanbauer explained the process required to obtain additional funds for the position and the need for a bylaw to document the position. The earliest a special town meeting could be scheduled would be December 9, meeting with the Finance Committee on November 4.
 - Gray said he did see the difference with Paicos in the position citing his knowledge and was not against the proposal but was against using money the town does not have. Bordner responded the meeting with the Finance Committee to his opinion, supported the increase in salary.
 - Bordner pointed out the benefits if the right person was appointed. Paicos agreed the Town Administrator through knowledge and the ability to obtain grants would pay their own salary in benefits to the town. Proujansky said it would be a turnaround investment and would save the town money over time.
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to support the empowered Town Administrator and have a special town meeting as soon as practicable.**
 - November mtg. schedule.
 - Meetings scheduled for November 5 and 12.
 - Bid Award – Town Hall Insulation
 - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to award the bid to Energia LLC for the Town Hall insulation and air sealing.**
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**

- o Spanbauer announced Paicos has taken a full time position in Rhode Island and would be leaving after November 15. Spanbauer requested Joe Kellogg, the second applicant for the interim position interviewed, be contacted to see if he is interested and available to take the interim position until a permanent TA is hired. Gray questioned the legality. Paicos said there was no bylaw or policy that states advertising is required.
- o **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to offer the interim position to Joe Kellogg.**
- o Paicos will contact Kellogg.

• **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
10/24/13	Board of Health	4:45 pm	Town Hall
10/24/13	Open Space Committee	7pm	Town Hall
11//4/13	Finance Committee	7pm	Town Hall
11/5/13	Selectboard	7pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Emergency Services Committee; Open Space Committee; School Committee Representative; Conservation Commission.
- Announcement:
 - o Rag Shag Parade Oct. 31; 6-9pm. Starts at Town Hall
 - o From Dickinson Library:
 - Artist Talk & Reception: Barbara Bosworth's To Be At the Farther Edge: Photographs Along the New England Trail. Saturday October 26 1:00 – 3:00
 - Agawam Paranormal presents Ghostology 101. Tuesday October 29 6:30 pm.
- Town Administrator Updates
 - o Bids for Town Hall insulation project discussed earlier in this meeting; Preliminary design for the Town Hall steps is being sent to the Town Hall Master Plan Committee and Community Preservation Committee for comment.
 - o Job Description Project: All job descriptions are being reviewed by the employees for final comment.
 - o Coordinating with several town employees and board members concerning a lawsuit by disgruntled individual claiming money damages from the Town.
- Requests for Use
 - o **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the request from Emily Koester of Transition Northfield to use the Dining Hall Sunday, October 27, 2013 from 6pm-9pm for a meeting.**
 - o **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the request from Ruth Gallagher of Loaves and Fishes for reimbursement of \$344.90 for emergency fuel.**

Recorded by Sandra L. Wood, Secretary

 Selectboard Clerk Date Approved