

Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Kevin Paicos; Jamie Pottern, Mt. Grace; David Rainville, The Recorder; EMS Chief Fortier; Police Chief Leighton; Jeremy Underwood and Suzanne Handren, Recreation Commission; Jerry Wagener, Open Space Chair; Joan Deely, Community Preservation Co-Chair

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Proujansky the board **VOTED unanimously to approve the 10/28/14 Payroll warrant of \$25,645.41**
 - On a motion by Proujansky, seconded by Rogers the board **VOTED unanimously to approve the 10/28/14 Vendor warrant of \$41,557.24**
 - On a motion by Rogers, seconded by Proujansky the board **VOTED unanimously to approve the 11/4/14 Payroll warrant of \$26,946.56**
 - On a motion by Proujansky, seconded by Rogers the board **VOTED unanimously to approve the 11/4/14 Vendor warrant of \$841,624.79**
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Spanbauer the board **VOTED to approve the 10/14/14 minutes as written. Rogers abstained.**
 - On a motion by Rogers, seconded by Proujansky the board **VOTED unanimously to approve the 10/21/14 minutes as written.**
- **Summary of Interim Selectboard Meetings**
 - 10/30/14 Schell Bridge update
- **Summary of meetings attended by Selectboard members**
 - Rogers: with Noble and Brian Brault of WiredWest re: last mile
- **Old Business**
 - Warrant articles for Nov. 24
 - The dollar figures will be on a separate sheet from the warrant.
 - Art. 2 Town Hall Computer network \$26,500- On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to support Art. 2.**
 - Art. 3 Tuition & Transportation \$37,170- On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to support Art. 3**
 - Art. 4 Town Administrator Chief Procurement Officer Course \$2,200 – On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to recommend the TA tuition expense for procurement officer training.**
 - Art. 5 Police Vehicle
 - Chief Leighton is requesting to replace the Tahoe at a lower cost than originally requested. Request is \$32,458. Looking to replace with a 4WD vehicle. Will not need snow tires.
 - More cost effective to have four vehicles and replace one every six years instead of replacing a vehicle every four years with three vehicles.
 - **On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to support replacing the Tahoe.**
 - Art. 6 Ambulance
 - Chief Fortier is requesting to transfer funds for use with a grant to replace the 1992 donated ambulance with a 4WD ambulance.
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to support Art. 6.**
 - Art. 7 Replacement Storage Unit at NES
 - Jeremy Underwood and Suzanne Handren of the Recreation Commission is requesting \$4,400 to secure equipment and replace a failing unit at the elementary school. Over \$4,000 worth of equipment had to be replaced due to rodent and adverse storage damage over the past two years

- **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.**
- Art. 8 Ames property
 - The Open Space Committee and Community Preservation Committee along Mt. Grace are asking for close to \$30,000 to assist in funding a handicap accessible trail. The state has awarded Mt. Grace with \$135,270 for the project; the Community Preservation Committee has proposed \$55,000. Mt. Grace has proposed raising the funds requested in the article through donations.
 - The Selectboard can exercise the right not to accept until satisfied with the way Mt. Grace comes up with the funds. The article will need a 2/3 majority vote at the special town meeting.
 - Maintenance of the trails will be the responsibility of the town and Conservation Commission.
 - The conservation restriction has been okayed by the landowner.
 - **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.**
- Art. 9 Assessors Tax Appeal
 - Request for defense funds
 - **On a motion by Spanbauer, seconded Rogers the board VOTED unanimously to support the article.**
- Art. 10 Police Detail Revolving Fund
 - Request to establish a revolving fund for use in paying officers working details. Checks from the companies requesting details do not always arrive within 10 days as required.
 - **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the revolving fund article.**
- Art. 11 Brush Mower repair
 - **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.**
- Art. 12 Town Hall repair/renovation
 - Materials are estimated at \$15,000
 - **On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to support the article.**
- Art. 13 Fire Station Site Survey
 - **On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to support the article.**
- Art. 14 Prior year's bill
 - **On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to support the article.**
- **On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to approve the Special Town Meeting Warrant as presented with change to article 10 from \$4, 000 to \$10,000.**
- Contract for Zoning Study
 - Members needed for new committee
 - First meeting will be scheduled for December 3
- WMECo
 - WMECo has declined to support the request with funds up front for a revolving fund to pay officers supplying detail service. They want to prove they can pay on time.
- **New Business**
 - FY16 PVRSD Budget meeting
 - The meeting was called by Bernardston
 - Rogers and Proujansky plan to attend.
 - Recycling Dividend Program Contract
 - Yearly contract with FCSWD
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the recycling dividend program grant contract for \$2,000.**
 - Friday Schedule for Town Hall
 - Trial period to close the Town Secretary office on Fridays.

11/13/14	Board of Health	5:15pm	Town Hall
11/13/14	Historical Commission	7pm	Town Hall
11/13/14	Community Preservation Commission	7pm	Town Hall
11/18/14	Energy Committee	5:30pm	Dickinson Library
11/18/14	Selectboard w/ Tax Hearing	7pm	Town Hall
11/18/14	Open Space Committee	7:30pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Implementation Committee; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission; Stewardship/Advisory Subcommittee of the Conservation Commission; Community Park Committee
- The Selectboard will schedule a meeting on Thursday, November 13 for review of the Personnel Policy.
- Announcements:
 - Town Offices closed Tue. November 11. Veteran's Day
- Correspondence:
 - From the Council on Aging: RE: fading crosswalks
 - Forward to MassDOT
 - Letter from residents on Orange Rd with road condition complaint
- Town Administrator Updates:
 - Meeting with Steve Serendynski to discuss Town Hall Master Plan projects.
 - Met with MJ Adams of Housing and Rehab
- **Appointments:**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to appoint** Camron Kennedy to the Northfield EMS; term expires 12/31/14
 - On a motion by Proujansky, seconded by Spanbauer **the board VOTED to appoint** Brian S. Noble as FRCOG representative for the Town of Northfield. Rogers abstained.
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to appoint** Kevin Brown as a reserve officer to the Northfield Police Dept. term expires 12/31/14
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to appoint** Deb Potee to the Cultural Council; term expires 6/30/2017.
- **Request for Use:**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the request** from Jeanette Tessier of North County Quilters to use the dining hall on Nov. 8, 2014 from 8am-4pm
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the request** from Tammy Pelletier from First Parish Church/Community Meal for use of the kitchen on Wednesday, November 26, 2014 from 5pm, until Thursday, November 27, 2014, 1:00 pm for Community Meal preparations.
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the request** from Scott McKusick to use the kitchen & dining hall on Thursday, Nov. 27, 2014; 2:30p-10p for a private party.

On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to adjourn at 8:33 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved