

**MEETING OF THE NORTHFIELD SELECTBOARD
 NOVEMBER 12, 2013
 7:00 PM
 NORTHFIELD TOWN HALL
 AGENDA**

*INDICATES A CHANGE FROM THE DRAFT VERSION

- Call to Order – **all members present**
- Citizens’ concerns - **none**
- Review and Approval of Warrants
 - Payroll warrant [amount] - **Moved by Dan Gray, 2nd by Jed Proujansky and voted unanimously to approve \$24,050.10**
 - Vendor warrant [amount] - **Moved by Dan Gray, 2nd by Jed Proujansky and voted unanimously to approve \$45,270.67**
 -
- Review and Approval of Minutes
 - 10/15/13 - **tabled**
 - 10/22/13 - **tabled**
 - 11/5/13 - **tabled**
- Summary of Interim Selectboard Meetings - **none**
- Summary of meetings attended by Selectboard members - **none**
- Old Business
 - Appointment of Interim Town Administrator – **this will be scheduled for next week.**
 - Special Town Meeting Warrant – **the Interim TA reviewed the draft warrant with the Board; the Board will finalize and approve the warrant next week.**
 - Personnel Policy – **the proposed policy will be reviewed by the Board over the next week and finalized next week.**
 - Town Hall front steps – **Jack will circulate to various committees over the winter with likely bidding by the TA around Feb. for spring construction.**
- New Business
 - Acting Chief Leighton interest in permanent Chief position; appointment – **a lengthy discussion by the Board members followed with commentary from the public all in support of Acting Chief Leighton (one support letter attached). Following discussion, it was moved by Jack Spanbauer, seconded by Jed Proujansky and voted unanimously to appoint Rob Leighton as Police Chief.**
 - Cemetery mowing & trimming – **this item was continued until the Highway Sup’t. Provides details of quotes solicited.**
 - Maintenance for historical markers – **on a motion by Dan Gray and second by Jed Proujansky it was voted unanimously to award a 3 –year contract for \$1,800.00 to So. Mountain Lawn Care for annual maintenance of 4 historic monuments.**
 - Schedule Tax Classification Hearing on 11/19/13 with the Assessors – **this was continued to next week.**
 - Special Municipal employee status for Sewer Commission - **Moved by Dan Gray, 2nd by Jed Proujansky and voted unanimously to grant special municipal status to the Sewer Commission.**
 - Renewal applications for tanks over 10,000 gal. at Lane Construction (approved by Chief Dunnell)(s) - **Moved by Jack Spanbauer, 2nd by Jed Proujansky and voted unanimously to approve.**
- Topics not reasonably anticipated by the chair 48 hours in advance of the meeting – **none.**
- Board and Committee Meetings/Announcements

Date	Activity	Time	Place
11/13/13	Board of Assessors	6:00pm	Town Hall
11/13/13	Assessors/Selectboard/Town Governance	7:00 pm	Town Hall
11/13/13	Master Plan Steering Committee	7:00 pm	Town Hall
11/14/13	Board of Health	4:45 pm	Town Hall

11/14/13	Historical Commission	7:00 pm	Town Hall
11/14/13	Personnel Committee	7:00 pm	Town Hall
11/15/13	Council on Aging	9:30am	Town Hall
11/18/13	Finance Committee	7:00 pm	Town Hall
11/19/13	Energy Committee	5:30 pm	Dickinson Library
11/19/13	Selectboard	7:00 pm	Town Hall
11/19/13	Open Space Committee	7:30 pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Emergency Services Committee; Open Space Committee; School Committee Representative; Conservation Commission
- Town Administrator Updates: **none**
- Request for Use:
 - Request from Ruth Gallagher to reimburse Loaves and Fishes \$349.90 for emergency fuel - **Moved by Dan Gray, 2nd by Jed Proujansky and voted unanimously to approve.**
- Proposed Agenda Items

Executive Session and Adjourn - **Moved by Dan Gray, 2nd by Jed Proujansky and voted unanimously to adjourn at 7:54pm.**

Recorded by Kevin Paicos, Interim Town Administrator

_____ 11/19/13
Selectboard Clerk Date approved