

Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: David Rainville, The Recorder

The meeting was called to order at 7:00 pm

The Selectboard was joined by the Board of Assessor's and conducted the Tax Classification Hearing.

At 7:09pm the Selectboard resumed their regular meeting.

- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the 11/11/14 Payroll warrant of \$24,651.85**
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 11/11/14 Vendor warrant of \$38,544.10**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the 11/18/14 Payroll warrant of \$25,889.01**
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 11/18/14 Vendor warrant of \$60,119.26**
- **Review and Approval of Minutes**
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 10/27/14 Finance Committee joint meeting**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the 10/30/14 Schell Bridge update**
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 11/4/14 Selectboard minutes as amended**
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to approve the 11/10/14 Finance Committee joint meeting**
- **Summary of Interim Selectboard Meetings**
 - 11/10/14 w/ Finance Committee
 - 11/13/14 Personnel Policy Review
- **Summary of meetings attended by Selectboard members**
 - Spanbauer: 11/18 at the Senior Center to discuss November 24 warrant articles
 - Rogers & Proujansky: 11/12 meeting with Superintendent Doiron and other district Selectboard members
 - Rogers: with Noble and Brian Brault on Broadband cable
- **Old Business**
 - Zoning Study Agreement
 - Spanbauer read a summary of the scope of services from Community Circle
 - The fee for Phase 1 is \$25,000
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to appoint the work to Community Circle.**
 - Rich Fitzgerald of the Planning Board is involved
 - Members needed for the Zoning Study Committee
- **New Business**
 - Tax Classification Hearing
 - Single tax rate set at \$16.65.
 - Separate minutes for hearing submitted.
 - DEP Grant Agreement
 - Recycling grant procured for the Town through the Franklin County Solid Waste District
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the grant agreement for the \$500 small grant initiative.**
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Fire Truck Bid Opening
 - E-One submitted a bid and specs. Bid of \$457,265.00
 - Minuteman Fire and Rescue Apparatus submitted a bid and specs. Bid of \$473,284.00

- Materials will be reviewed by the Fire Department review panel and by the Town Administrator.
- Award may be done at the Selectboard meeting on 12/2/14.

• **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
11/19/14	Selectboard	6pm	Dickinson Library
11/19/14	Conservation Commission	7:30 pm	Town Hall
11/20/14	ZBA	7pm	Town Hall
11/21/14	Council on Aging	9am	Town Hall
11/24/14	Selectboard/Finance Committee STM	7pm	PVRS
12/2/14	Library Trustees	6pm	Dickinson Library
12/2/14	Selectboard	7pm	Town Hall

New committee/board openings: Stewardship Advisory SubCommittee; Zoning Study Committee

• **Announcements:**

- State report for “Free Cash “ \$592,000.00
Town Offices & Senior Center closed Thursday, November 27, 2014
Staff meeting to be scheduled for Dec. 3. 9am. Town Offices will be closed.

• **Town Administrator Updates:**

- MIIA grant has been filed
- Joel Bard of K & P responded on the Salt Shed land proposal
- K&P “closed matters” files will be sent to Town Hall
- MMMA meeting attended on 11/13 & 14

• **Appointments:**

- On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to appoint** Laura Kaye and Kathleen Coutu to the Community Park Sub Committee. Terms expires 6-30-2017

• **Request for One-Day Temporary Liquor License:**

- On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the request** from Louis Guillette of the Northfield Kiwanis for Temporary one day liquor license for December 1 & 15, 2014 from 5-8pm; Town Hall Dining room.

• **Proposed Agenda Items**

- Municipal assistance program of the FRCOG. Responses needed by Dec. 10. Rogers may have a conflict of interest.
- Noble applying for community development block grant. Deadline January 10.

On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to adjourn at 7:40pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

12/2/2014
Date Approved