

**Selectboard present:** Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

**Also present:** Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

**Others present:** Chief Leighton; Tom Chabot; David Rainville, The Recorder

The meeting was called to order at 7:00 pm

The Board thanked the Emergency Service Departments, Police, Highway, Fire and EMS for their time over the Thanksgiving holiday during the storm.

• **Review and Approval of Warrants**

- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 11/25/14 Payroll warrant of \$37,998.68
- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 11/25/14 Vendor warrant of \$34,000.72
- On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 12/2/14 Payroll warrant \$27,158.86
- On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 12/2/14 Vendor warrant \$2,285.23

• **Review and Approval of Minutes**

- On a motion by Rogers, seconded by Proujansky the **board VOTED unanimously to approve the 11/13/14 Selectboard minutes as written**
- On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 11/18/14 Tax Classification Hearing minutes as written**
- On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the 11/18/14 Selectboard minutes as written.**
- On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 11/19/14 Selectboard minutes as written.**

• **Summary of Interim Selectboard Meetings**

- 11/19/14- review of personnel policy
- 11/24/14-Special Town Meeting

• **Summary of meetings attended by Selectboard members**

- Proujansky-School District negotiations. Spanbauer was elected as representative at the meeting with the option to appoint another member to serve. **Spanbauer made a motion to appoint Proujansky as representative, Rogers seconded. All in favor. Passed**

• **Old Business**

- Salt shed: signatures and pre-closing documents; set closing date
  - The property is located on St. Mary's Street. Low bidder was Tom Walker
  - On a motion by Spanbauer, seconded by Proujansky **the board VOTED unanimously to accept the deed of property for the Salt Shed.**

• **New Business**

- Liquor Licenses Renewals
  - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the liquor license renewal for Shelby Snow of Northfield Golf Course LLC for a Restaurant/All Alcohol license expiring Dec. 31, 2015**
  - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the liquor license renewal for Kim Farmer of Mim's Market for a Retail Package Goods Store/Wine & Malt license expiring Dec. 31, 2015**
  - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the liquor license renewal for William Barnes of Northfield Foods Mart for a Retail Package Goods Store/Wine & Malt license expiring Dec. 31, 2015**
- Thank you to Brian Wood of Northfield Autobody on Main St.: for undercoating services on the police vehicles at no cost to the town.

- December 9 WMECo Power outage
  - From Maple Street north to New Hampshire and from the Ridge to the river.
  - 9am-1pm
  - Rain dates of 12/10, 11 & 12
  - Reverse 911 notification
  - A generator will be provided to the elementary school. The school will also send out notifications with the students.
- FRCOG 2015 Local Technical Assistance Program
  - Items of interest included networking, ambulance service, shared EMD, school resources, opioid task force, gas pipeline citing, affordable housing and emergency training.
- CDBG application discussion
  - The board will review information and get back to Noble with any changes
  - A public info meeting will be held on 12/16 before the regular Selectboard meeting
- Schedule meeting with Recreation, Town Park and Masterplan Committee/Park Wish List-tabled
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - Emergency Coordination
    - After the Thanksgiving storm Noble will work to improve communications so the public is aware of Town buildings and town churches being used as warming stations.
  - Winter bylaws/Parking/Snow Removal
    - By law reviewed
  - Cemetery Closings
    - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to close the cemeteries until April 15, 2015**
    - Letter to local churches and funeral homes notifying the closing of cemeteries signed.
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
12/3/14	Staff Meeting	9:00 am	Town Hall
12/3/14	Zoning Study Committee	7pm	Town Hall
12/8/14	Finance Committee	7pm	Town Hall
12/9/14	Recreation Commission	7pm	Town Hall
12/10/14	Board of Assessors	6pm	Town Hall
12/10/14	Planning Board	7pm	Town Hall
12/11/14	Board of Health	5:15pm	Town Hall
12/11/14	Historical Commission	7pm	Town Hall
12/16/14	Energy Committee	5:30pm	Dickinson Library
12/16/14	Selectboard	7pm	Town Hall
12/16/14	Open Space Committee	7:30pm	Town Hall

- New Openings: Zoning Study Committee; Stewardship Advisory Subcommittee. A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfield.ma.us](http://www.northfield.ma.us) and on the Town Hall posting board.
- Announcements:

- Town Hall offices will be closed on Wed. Dec. 3 from 9am-10:30am for a staff meeting
- Holiday Fairs in Northfield Dec. 6
- “A Special Day in Northfield” Dec. 13
- Correspondence:
  - Response from MassDOT on the painting of the crosswalks. Any work will have to wait until spring.
- Town Administrator Updates:
  - Met with Amtrak personnel. Notification of high speed transit on the west tracks starting Dec. 29, 2014
  - Loss of Verizon service to Collier Cemetery Rd. continues. Pole hearings to be scheduled.
  - Library elevator issues. Noble working with Director Kern on the problem.
- **Appointments:**
  - Request from Leslie H. Powers to be appointed to the Conservation Commission, term expires 6/30/2016 and the Open Space Committee (as Selectboard appointee), term expires 6/30/2015-tabled for notification of the respective Chairs.
  - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously** to appoint Tom Chabot as an Auxiliary Police Officer
    - Chabot attending classes to get his AA in criminal justice and works in security.
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Erin Jaworski, Rich Fitzgerald, Joan Stoia and Jack Spanbauer to the Zoning Study Committee, term expiring 12/31/2017.
- **Request for Use:**
  - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the request from Kiwanis to use the Northfield Elementary School Gymnasium on December 5, 3p-5p & 6p-9p and Dec. 6, 7a-3p for the Holiday Craft Fair. (Approved by Principal King)

On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to adjourn at 7:40pm

Recorded by Sandra L. Wood, Secretary

\_\_\_\_\_ 12/16/14  
 Selectboard Clerk Date Approved