

Selectboard present: Jack Spanbauer, Chair; Dan Gray; Jed Proujansky

Also present: Bob Markel, Interim Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

- The meeting was called to order at 7:00 pm.
- **Review and Approval of Warrants**
 - On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the 11/26/13 Payroll warrant of \$27,422.87
 - On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the 11/26/13 Vendor warrant of \$61,483.99
 - On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the 12/03/13 Payroll warrant of \$17,229.54
 - On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the 12/03/13 Vendor warrant of \$2,197.93
- **Review and Approval of Minutes**
 - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the 10/15/13 Selectboard minutes as written.
 - 10/22/13-tabled
 - 11/13/13-tabled
 - On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 11/18/13 Selectboard minutes as written.
 - On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the 11/19/13 Selectboard minutes as written.
 - On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the 11/20/13 Selectboard minutes as written. Gray abstained.
- **Summary of Interim Selectboard Meetings**
 - Joint meeting with the Assessors 11/20/13-setting the tax rate; Spanbauer and Proujansky
- **Summary of meetings attended by Selectboard members**
 - Spanbauer: 11/25 with Kiwanis; 12/3 with Senior Center
- **Old Business**
 - ~~Don Jacobs; Job Description Final Report~~ rescheduled for 12/17
 - Meeting @ PVRs regarding redefinition of Capital expenditures Wed. 7pm- Proujansky to attend with Lois Stearns.
 - Motion Assignments- motions were assigned alternately between Selectboard members. Jon McGowan of the Library Trustees and Mark Fortier will read the motions for their departments respectively.
- **New Business**
 - Liquor License Renewals
 - On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the renewal for Northfield Mount Hermon School of Northfield Inn Golf Course for Restaurant/All Alcohol; license expires Dec. 31, 2014
 - On a motion by Proujansky, seconded by Gray the board VOTED unanimously to approve the renewal for Kim Farmer of Mim's Market for Retail Package Goods Store/ Wine & Malt; license expires Dec. 31, 2014
 - On a motion by Gray, seconded by Proujansky the board VOTED unanimously to approve the renewal for William Barnes of Northfield Food Mart for Retail Package Goods Store/Wine and Malt; license expires Dec. 31, 2014
 - Schedule Executive Session to finish Chief Leighton's Contract- set for 6:30pm on 12/17/13
 - Tax Rate \$15.49/1,000- Tax rate set for the coming year.
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
12/4/13	Town Governance Study Committee	7:00 pm	Town Hall
12/5/13	Board of Health	6:00 pm	Town Hall

12/5/13	Selectboard/ZBA/Planning Board-WMECo Expansion	7:00 pm	Town Hall
12/6/13	ZBA	7:00 pm	Town Hall
12/9/13	Finance Committee	7:00 pm	PVRS
12/10/13	Recreation Commission	7:00 pm	Town Hall
12/11/13	Board of Assessors	7:00 pm	Town Hall
12/12/13	Board of Health	4:45 pm	Town Hall
12/12/13	Personnel Committee	7:00 pm	Town Hall
12/17/13	Energy Commission	5:30 pm	Dickinson Library
12/17/13	Selectboard	7:00 pm	Town Hall
12/17/13	Open Space Committee	7:30 pm	Town Hall

- **Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Roundtable; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; School Committee Representative; Conservation Commission
- **Announcements:**
 - Work on So. Mountain Rd is done for the winter. Spanbauer thanked the Highway Dept. for their work and the money they saved the town.
- **Correspondence:** Notification of meeting at PVRS 12/4/13
- **Town Administrator Updates:**
 - Visited the town offices, Highway and Sewer Departments. Plans to meet with the Library & FRCOG.
 - Motions for Special Town Meeting completed.
- **Appointments:**
 - **On a motion by Gray, seconded by Proujansky the board VOTED unanimously to appoint Katie Beth Ryan to the Cultural Council; term expiring 6/30/16**
- **Request for Use:**
 - **On a motion by Gray, seconded by Spanbauer the board VOTED unanimously to approve the request from Steve Stoia use the Elementary School Cafeteria Dec. 14, 2013 from 7am -11am for a music concert during the Special Day in Northfield Festival.**

On a motion by Gray, seconded by Proujansky the board VOTED unanimously to adjourned at 7:20pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved