

Selectboard present: Jack Spanbauer, Chair; Tracy Rogers

Selectboard absent: Jed Proujansky

Also present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: David Rainville, The Recorder; Tom Walker, Superintendent of Streets & Building Maintenance; Joe Stacy, Community Park Committee

The meeting was called to order at 7:20pm

- **Citizens' concerns**

- Joe Stacy of the Community Park Committee requested the CPC be an ad hoc committee of the Open Space Committee instead of a subcommittee of the Master Plan Implementation Committee. He is also requesting a budget for the CPC and if the CPC were part of the Open Space Committee they could supply the funds requested.
- Spanbauer said the town should come up with a town park through the Master Plan. He suggested if a group wanted to create their own ad hoc committee they could but the town will move forward with the Master Plan.
- Noble added the park project will need a broad base and a lot of input; the committee should not restrict membership. The board agreed.
- Stacy to contact Rich Fitzgerald of the Master Plan Committee

- **Review and Approval of Warrants**

- On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the 12/9/14 Payroll warrant of \$33,332.96**
- On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the 12/9/14 Vendor warrant of \$137,890.06(FCTS assessment)**
- On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the 12/16/14 Payroll warrant of \$41,723.66**
- On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the 12/16/14 Vendor warrant of \$44,799.90**

- **Review and Approval of Minutes**

- On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the 12/2/14**

- **Summary of meetings attended by Selectboard members**

- Spanbauer: Zoning Study Committee

- **Old Business**

- Kevin Paicos:
 - Job descriptions project- topic for 12/30/14 agenda
 - Personnel Policy Adoption
 - The board thanked Paicos, Lisa White, Deana Prest and Cate Woolner for their work on the policy
 - On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to adopt the Personnel Policy.**
 - Employees will be receiving copies of the policy
- Liquor License renewal
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to approve the renewal** for Vasilios Parios of Northfield Pizza. License for a Restaurant/Wine & Malt License expiring Dec. 31, 2015.

- **New Business**

- Class II (used car dealer's license & Class III (motor vehicle junk license) renewals
 - On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the Class II** for Homer F. Browning Jr, and Homer F. Browning III DBA Homer F. Browning III; 22 Upper Farms Rd. Expires January 1, 2016
 - On a motion by Rogers, seconded by Spanbauer **the board VOTED unanimously to approve the Class II** for Richard E. Barnes DBA Barnes Automotive; 275 Mt. Hermon Station Rd. Expires January 1, 2016.

Shelleen Patch, Tim Putnam, Michael Shedd, Carolyn Taylor, Stephanie Townsley, Tom Valle, Carolyn Warger Czernich, Tammy Wheelock and Randy Wheelock to the EMS department; term expires 12/31/15

- Police:
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Reserve officers: John Cowan, William Kimball, Igor Komerzan, Jeremy Lawler, Adam Paicos, Nathan Richards to the Police Dept.; term expires 12/31/15
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Auxiliary Officers: Leonard Crossman, Michael McDowell, Justin Moody, Todd Roche. Tom Chabot and John Ware to the Police Dept; term expires 12/31/15
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Mutual Aid: Jason Bassett, Christopher Blair, David Hastings, Robert Holst, James Laflamme, James Palmeri, Christopher Redmond and David Shoemaker to the Police Dept; term expires 12/31/15
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Matron: Vivien Venskowski to the Police Dept; term expires 12/31/15
- On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint: Rhoda Yucavitch, Louise Hoff to Council on Aging ;term expires 12/31/2017
- On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Floyd “Skip” Dunnell, Tom Newton and Mark Fortier to the Emergency Services Facility Committee; term expires 12/31/2019
- On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Susan Ross, Jessie Wiggin to the Historical Commission; term expires 12/31/2017
- On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to** re-appoint Annie Chappell to the Energy Committee; term expires 12/31/2017
- Appointment request
 - On a motion by Spanbauer, seconded by Rogers **the board VOTED unanimously to appoint** Leslie Powers to the Open Space Committee, term expires 6/30/2015 and Conservation Commission, term expires 6/30/2016
- The Selectboard thanked Kevin Paicos for his service to the town.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

Date Approved