

Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Steve Tower; Heather Tower, Senior Center Director; Emily Koester; Barb Richardson; Ted Thornton; Bill Llewelyn; David Rainville, The Recorder; Jerry Wagener, CEDS rep

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 12/23/14 Payroll warrant of \$36,383.64.
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 12/23/14 Vendor warrant of \$138,200.86
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 12/30/14 Payroll warrant \$20,711.58
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the 12/30/14 Vendor warrant of \$893,079.99 (PVRS assessment)
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Spanbauer the board VOTED to approve the minutes of the 12/16/14 CDS Info meeting as written. Proujansky abstained
 - On a motion by Rogers, seconded by Spanbauer the board VOTED to approve the minutes of the 12/16/14 Selectboard meeting as written. Proujansky abstained.
- **Old Business**
 - Adoption of Community Development Strategy
 - Spanbauer read through the project list with prioritizations. Proujansky requested further review of prioritizations and will provide feedback.
 - Discussion of the privately owned East Northfield Water district and the Northfield Water district which is run as a municipal entity but separate from the town. Both must abide by state regulations. East Northfield Water district is owned by Northfield Mount Hermon School.
 - Plan to be adopted at January 6, 2015 CDS hearing
 - Adoption of Job Descriptions
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to adopt the job descriptions.
 - Town Hall Network project
 - Most of the cabling and wiring completed. Server to be installed next week.
 - Thanks to Jeremy Underwood for his work on the wiring.
- **New Business**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the request to renew Class III license from Henry Boyd DBA Boyd's Autobody; 952 Millers Falls Rd; expires 01/01/2016**
 - Schedule joint meeting of Recreation, Open Space, Community Park w/ BoS
 - RFP will be needed for the Annual Town Meeting. Input from Recreation, Open Space, Community Park and BoS needed.
 - Schedule for January 27
 - 2015 Community Economic Development Strategy (CEDS)
 - Jerry Wagener reported a short time frame to submit plans. Deadline is the end of January with a plan to be adopted in June.
 - Noble to contact the National Christian Foundation to ask about infrastructure issues to help the campus as a project submission
 - Finance Committee Jan 12. BoS attendance
 - Spanbauer and Proujansky plan to attend and have general budget discussion

- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
1/6/15	Selectboard/CDS Hearing/Regular Meeting w/ Pole hearing	7:00 pm	Town Hall
1/7/15	Agricultural Commission	7:00 pm	Town Hall
1/8/15	Board of Health	5:15pm	Town Hall
1/8/15	Historical Commission	7:00 pm	Town Hall
1/12/15	Finance Committee w/ BoS	7:00 pm	Town Hall
1/13/15	Selectboard/CDS Hearing SNOW DATE if needed	7:00 pm	Town Hall
1/14/15	Board of Assessors	6:00 pm	Town Hall
1/14/15	Planning Board	7:00 pm	Town Hall
1/14/15	Recreation Commission	7:00 pm	Town Hall
1/16/15	Council on Aging	9:00 am	Town Hall
1/20/15	Energy Commission	5:30 pm	Dickinson Library
1/20/15	Selectboard	7:00 pm	Town Hall
1/20/15	Open Space Committee	7:30 pm	Town Hall

- New Openings: Zoning Study Committee; Stewardship Advisory Subcommittee. A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board.
- Announcements:
 - Town Hall Offices Closed Jan. 19, 2015; Martin Luther King Jr. Day
 - Transfer Station Stickers available
 - Golden Cane Award Friday January 2 for Robert Brassor
- Town Administrator Updates:
 - Attended Wired West meeting with Brian Brault
- **Appointments:**
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to re-appoint Lynn Hansell to the Energy Committee; term expires 12/31/17
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to re-appoint Joel Fowler to the Historical Commission; term expires 12/31/17
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously for the correction to appointments of Leslie Powers. Appointment to the Conservation Commission expires 6/30/2015. Appointment to the Open Space Committee expires 6/30/2016.
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Kathleen Wright to the Zoning Study Committee; term expires 12/2/17.
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Ted Thornton to Council on Aging; term expires 12-31-2017

- **Request for Use:** All approved by the Trust Fund Committee on 12/11/14
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the requests from Kathy Hawkins Harrison of Loaves and Fishes for reimbursement of \$295.17 for emergency propane; for reimbursement of \$307.90 for emergency oil and for reimbursement of \$299.90 for emergency oil.
- **Request for One-Day Temporary Liquor License:**
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the request from Louis Guillette of the Northfield Kiwanis for One day temporary liquor license on 1/5, 1/12, 1/19 and 1/26, 2015; Town Hall

On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to adjourn at 7:47pm

Recorded by Sandra L. Wood, Secretary

_____ 01/06/15
Selectboard Clerk Date Approved