



Northfield Master Plan Steering Committee with Roundtable
Minutes April 3, 2013
Meeting held at Town Hall

Meeting was **called to order** at 7:02 pm by Chair Rich Fitzgerald

Attending: Richard Fitzgerald, Dianne Cornwell, Gwen Trelle, Steve Malsch, Brian Brault
Kevin Leger and Jack Spanbauer

Roundtable members attending included Jill Fortier and Sue Ross

Approval of Minutes

After review and upon a motion made by Brian Brault seconded by Gwen Trelle, the MPSC members voted favorably with one abstention the approval of the March 20, 2013 minutes with edits.

Citizen Concerns/Other: None

Follow up Business from Previous Meeting

A. Richard Fitzgerald provided attendees a copy of the Budget Tracking Form which listed expenses paid to date and the most recent invoice from the consultants. Jack Spanbauer updated members that it appeared that the Finance committee will support the annual town meeting warrant article for \$5k dollars to expand master plan outreach activities. Rich also presented information on the Planning Boards April 2nd hearing on the proposed bylaw for a temporary restriction on the number of dwelling units that can be constructed.

B. There was a discussion of the matrix of planned outreach meetings already scheduled at home of Laughreys; the seniors at TCC and the EMS group. Members brainstormed how to post these mini visioning sessions and agreed with member Malsch's suggestion that the meetings be listed with a statement that invited anyone who wanted to host a session to contact the Roundtable. Members revisited and added to the list of potential groups. Rich Fitzgerald informed the group that the Elementary school carnival will be May 18th. Some members thought it would be a good place to have a booth where people attending carnival could get information/and or place dots next to things listed from previous forums. The target completion date of 4/21/2013 has been extended.

There was a brief review of the list of people who signed up at the end of the last forum, and how to integrate them into the activities. Brian Brault updated members on his contacts with people interested in social media. Things did not pan out, but Kathy Wright continues to indicate interest in doing cable television snippets. Jill Fortier and Brian will continue working with Daphne on the content for a Facebook page.

Next Steps

Members were reminded that the consultants would be present for next meeting on the 17th. For workshops the large pads would be in the room outside Tom Hutchinson's office. Rich will forward to all members the information Daphne sent for mini visioning sessions, and a list of participants from the first public forum. Roundtable members will report back to consultants on mini visioning sessions as they are completed.

There were no topics not reasonably anticipated by the chair at the time of posting

On a motion by member Malsch, seconded by member Spanbauer, the Committee voted unanimously to adjourn at 8:10 pm.

Respectfully submitted,

Dianne Cornwell

Minutes reviewed and approved by MSPC on 4/17