

Selectboard present: Jack Spanbauer, Chair; Jed Proujansky; Tracy Rogers

Also present: Kevin Paicos, Interim Town Administrator; Brian Noble, Asst. Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others present: Bradley Kennedy & Jamie Pottern, Mt. Grace; David Rainville, The Recorder; Bob Pasteris, Energy Committee Chair

The meeting was called to order at 7:00 pm

- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the 9/9/14 Payroll warrant of \$24,255.41**
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 9/9/14 Vendor warrant of \$43,382.18**
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve the 9/16/14 Payroll warrant of \$17,712.40**
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the 9/16/14 Vendor warrant of \$63,103.17**
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to approve the 8/20/14 Selectboard minutes as written.
 - On a motion by Rogers, seconded by Spanbauer the board VOTED to approve the 8/26/14 Selectboard minutes as amended. Proujansky abstained.
 - On a motion by Rogers, seconded by Spanbauer the board VOTED to approve the 9/2/14 Selectboard minutes as written. Proujansky abstained
 - On a motion by Rogers, seconded by Spanbauer the board VOTED to approve the 9/3/14 Selectboard minutes as written. Proujansky abstained.
- **Summary of Interim Selectboard Meetings**
 - 9/3 Roads meeting
- **Summary of meetings attended by Selectboard members**
 - Spanbauer attended a water tasting
 - Spanbauer met with Paicos and Planning Board chair Rich Fitzgerald re: zoning bylaws study.
- **Old Business**
 - Town Administrator Contract
 - First contract will employ Noble on a part time basis prorated on his salary as Town Administrator
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the employee agreement with Brian Noble as part time assistant Town Administrator at \$33.42 per hour.**
 - **On a motion by Spanbauer, seconded by Rogers the board VOTED unanimously to execute the agreement with Brian Noble as Town Administrator at grade 15 step 6.** This contract to begin on October 22, 2014
 - Robert Pasteris: Quote for part of Engineering services on Concrete Slab for Pellet Boiler; General Project Timeline
 - The project is about one year behind schedule.
 - Discussion on the concrete slab. All agreed to have the contractor include the concrete slab in their bid.
 - Town Administrator will handle administrative end and Pasteris will lead on technical aspect of project.
 - Letter to Verizon
 - After a recent storm, service to areas of town was not restored for several days.
 - Paicos has made calls to Verizon and they have been unresponsive.
 - Letter to Congressman McGovern was signed.
 - Memo from Community Preservation Committee re: Ames property
 - Jamie Pottern from Mt. Grace reviewed the background of the project.
 - Notice of the grant award will take place in October
 - Trail to be handicap accessible with a right of way for the public.

- The grant covers 60%. The remaining 40% will be supplied by the town. Pottern to request CPC funds and possible fund raising for the project making up the town’s 40% requirement.
 - Pottern to send Wood the date of the trail walk-thru to be scheduled.
- **New Business**
 - Salt Shed Bid
 - Two bids were received.
 - Decision to be made at next meeting after Paicos researches both properties
 - Special Town Meeting
 - Scheduled for November 24, 2014
 - Closing of the warrant to be scheduled at next meeting
 - Report from Chief Leighton
 - Topics included concern of opioid use in Northfield
 - Requests from Chief Fortier: to apply for Federal Grant and inclusion on the Special Town Meeting warrant
 - Request approved.
 - Dickinson Library Trustees recommendation to hire Matt Atwood as Assistant Librarian, grade 5 step 2
 - On a motion by Rogers, seconded by Proujansky **the board VOTED unanimously to approve hiring Matt Atwood as Library Assistant at grade 5 Step 2**
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Chapter 90 Reimbursement
 - Four Mile Brook Rd.-\$17,300
 - Mount Hermon Station Rd/Rte 142-\$160,684.79
 - So. Mountain Rd.- \$31,877
 - WWRP- \$25,558.11
 - WWRP- \$18,139.88
 - On a motion by Proujansky, seconded by Rogers **the board VOTED unanimously to approve the request for reimbursements.**
 - Meeting Schedule
 - Selectboard to meet on 9/23 and continue with biweekly meetings thereafter unless otherwise posted.
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
9/17/14	Staff Meeting	9am	Town Hall
9/17/14	Conservation Commission	7:30pm	Town Hall
9/19/14	Council on Aging	9am	Town Hall
9/25/14	Board of Health	5:15pm	Town Hall
9/23/14	Selectboard	7:00 pm	Town Hall

- Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board. Current opening for an alternate appointment to the ZBA; Wired West; Cultural Council; Emergency Services Facility Committee; Master Plan Implementation Committee; Town Hall Master Plan Committee; Council on Aging; Agricultural Commission Alternates; Building Use & Planning; Electronic Communication & Cable TV; Open Space Committee; Conservation Commission; Stewardship/Advisory Subcommittee of the Conservation Commission; Community Park Committee
- Announcements:
 - Town Hall offices will be closed from 9am-10am on Wed. September 17 for a staff meeting.
 - The Library Trustees and staff are pleased to announce work to restore the library entryway has begun. The front doors have been removed. The project will take approximately 3 weeks. Please use the rear entrance. The book drop will be moved to the rear entrance. This project is funded through the Community Preservation Act.
 - There is a farewell gathering for Ruth Gallagher at the Dickinson Library on Tuesday, Sept. 23 from 5:30-7:30pm.

- Access to update, remove or add to the Community Public Service Announcements on BNCTV is currently unavailable. The problem is being addressed.
- Correspondence:
 - Resignation letter from Ruth Gallagher effective October 10, 2014 from: Council on Aging, Trust Fund Committee, Community Preservation Committee, Town Hall Master Plan and as an Election Officer.
- **Appointments:**
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Jeanette Tessier to the Trust Fund Committee; term expires 6/30/2015 (fill in from vacated position)
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to appoint Lynn Hansell to the Energy Committee; term expires 12/31/14 (fill in from vacated position)
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to appoint Jerry Wagener as CEDS rep
 - On a motion by Rogers, seconded by Proujansky the board VOTED unanimously to appoint Ruthanne Paulson to the Cultural Council; term expires 6/30/17
- **Request for Use:**
 - On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to approve the request for use of the Dining Room & Kitchen on Sat. Oct. 11 from 9:30am-4pm for a private party.
- **Proposed Agenda Items-**
 - **Invite Four Mile Brook Rd residents to Oct. 7 meeting.**

On a motion by Proujansky, seconded by Rogers the board VOTED unanimously to adjourn at 8pm.

Recorded by Sandra L. Wood, Secretary

_____ 10/07/14
 Selectboard Clerk Date Approved