

TOWN GOVERNANCE STUDY COMMITTEE

Northfield Town Hall

Location

20 August 2018

Date

7:00 PM

Time

Meeting Minutes



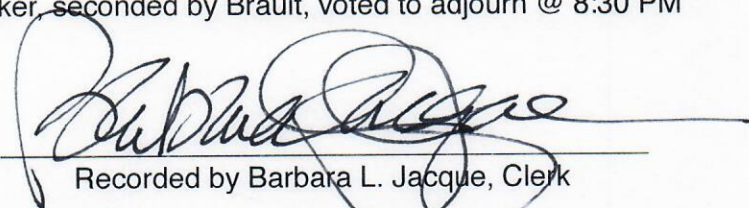
Members Present:

Brian Brault, Barbara "Bee" Jacque (Clerk), Robert MacEwen,
Bernie Porada, Jeremy Underwood, Emily Walker (Vice-Chair)

Others Present: Max Marcus

Meeting began at 7:05 PM

1. Reviewed minutes from August 6, 2018:
 - Noted correction: Posada vs. Porada typo
 - On a motion by MacEwen, seconded by Porada, voted to approve corrected minutes
 - Porada abstaining because he was absent (out of town) for August 6th meeting
 - Underwood not voting because he is not sworn in yet (Town Clerk is off this week)
2. New members:
 - Welcomed Brian Brault and Jeremy Underwood
3. Old Business:
 - MacEwen distributed notebooks to new members
4. New Business discussed:
 - Reviewing work of original Town Governance Study Committee — e.g., Town Administrator, Bylaws, Selectboard, appointed vs. elected positions — what was implemented or deferred
 - How to move forward given ambitious timeline and interest in soliciting lots of feedback
 - Who to interview, e.g., Selectboard, department heads, interim Town Administrator, Boards & Committees, Senior Citizens, Public/Citizens
 - How to solicit public feedback, e.g., Senior Center, public forum, formal vs. informal, invite people to committee meetings, Nextdoor, Northfield Community Newsletter
 - What questions to be asked will be discussed at next meeting
5. Discussed meeting time/schedule:
 - Noted SelectBoard's Town Administrator Forum is Monday, August 27
 - Next meeting Tuesday, August 28 or Wednesday, August 29 @ 7 PM, depending on timing of public posting. Jacque will follow up with Pelletier and confirm meeting date via email.
 - Noting email communication is for logistics (e.g., schedule) and information (e.g., location of town documents) — not discussion. We are presuming emails are archived because Pelletier's email address is custodial@northfieldma.gov
 - Also scheduled a meeting for Tuesday, September 11 @ 7 PM.
6. Answered question from Max Marcus of The Greenfield Recorder re: public feedback
 - Article: <https://www.recorder.com/Northfield-Town-Governance-Committee-19597156>
7. On a motion by Walker, seconded by Brault, voted to adjourn @ 8:30 PM



Recorded by Barbara L. Jacque, Clerk