

**Board Members Present:** Robert MacEwen and Alice Lord

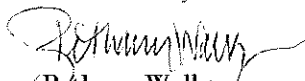
**Also Present:** Bethany Walker, Assessors Clerk

Robert MacEwen called the Board of Assessors meeting to order at 6:00pm. This is the first meeting with Tom Shearer fully resigned. Alice Lord and Robert MacEwen agreed to be co-chairs, sharing the responsibilities as chair, until there is a third board member and they can all reorganize.

- **Review and Approval Minutes**
  - The board did not have time beforehand to review minutes and asked to review at next meeting.
- **Motor Vehicle Excise**
  - Abatements received to date were reviewed and approved
  - The month end list for April was calculated and approved
- **Real Estate/Personal Property**
  - Final Real Estate Exemption Applications (Senior, Veteran and Blind) were reviewed, those that qualified were approved
  - Real Estate/Personal Property Abatement applications were reviewed and signed off on those that qualified.
  - April Lists were tallied and signed off on
  - Mayflower Update: Cyclical Inspections almost completed.
  - Mapping Company CAI Technologies completed the updating of Northfield's tax maps. Walker to update Patriot System.
  - Tax Files to be completed in early June.
  - Reviewed 3ABC applications; areas of concern for some exempt properties
- **Budget**
  - Received balance sheet from town accountant showing balances thru to the end of April; no areas of concern
  - Town Meeting held on May 2, 2016 passed Assessors budget and the monies to fund a new server. Noble to work with Walker on purchasing a new server in FY17.
- **Bills**
  - No Bills
- **Mail**
  - No mail
- **Next Meeting**
  - June 8, 2016 at 6pm, unless needed sooner.

A motion was made by MacEwen, seconded by Lord and **VOTED** unanimously to adjourn the Board of Assessors Meeting. Meeting adjourned at 7:40 pm

Submitted by:

  
Bethany Walker  
Assessors Clerk

Approved On: 6-8-2016  
