

**NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES**  
**ONLINE MEETING VIA ZOOM**  
**MAY 4, 2020 11AM**

**BOARD MEMBERS PRESENT:** Robert MacEwen, Alice Lord and Bethany Walker

Lord called the meeting to order at 11:00 am

○ **MINUTES**

- Minutes from the 3/11/2020 meeting were reviewed
- *A motion was made by MacEwen, seconded by Lord and VOTED unanimously to approve the March 11th, 2020 minutes as presented and with the correction of the spelling of "FIRSTLIGHT"*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed and approved
- The April & May list was totaled and signed
- Commitment and Warrant for #2 & #2B were signed
- *A motion was made by Lord, seconded by MacEwen and VOTED unanimously to approve all MV abatements, and have MacEwen and Walker sign off on the applications (MacEwen to come into office)*

○ **REAL ESTATE/PERSONAL PROPERTY**

- Exemption applications were reviewed and approved
- VADAR was able to produce signatures on the certificate for abatements and exemptions
- *A motion was made by Lord, seconded by MacEwen and VOTED unanimously to have all RE Abatements & Exemptions that were approved signed by MacEwen and Walker (MacEwen to come into office)*
- Discussion on Firstlight
  - Walker to set up meeting with Carter Wall from Firstlight to confirm extension for FY21.
  - FY22 Appraisal process in the works between Northfield and Erving. MOU between Northfield and Erving being drafted by town council.

○ **BUDGET**

- Balance sheet from accountants office; on track

○ **BILLS**

- \$46.99 Quill (office supplies)
- \$725 quarterly billing from CAI Technologies (mapping company)
- Stipend for second half of FY20

○ **MAIL**

- Bills (see above)

○ **MISCELLANEOUS**

- Performance review was completed discussed. Walker to ask Town Administrator when this should get turned in

○ **NEXT MEETING**

- 6/10/2020 more than likely, via ZOOM

*A motion was made by Lord, seconded by Walker and VOTED unanimously to adjourn the Board of Assessors Meeting.*

Meeting adjourned at 11:51 am

Submitted by:



Approved by:

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8/12/2020

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Bethany Walker, clerk

Alice B. Lord  
Sgt. Clerk