

**NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES
TOWN HALL 69 MAIN ST**

DECEMBER 7, 2016

Board Members Present: Alice Lord and Bethany Walker

Board Members Absent: Robert MacEwen

Alice Lord called the Board of Assessors meeting to order at 6:00pm.

- **Review and Approval Minutes**
 - Lord and Walker wanted to wait until the next meeting to have MacEwen present to go over the November 9th, 2016 meeting minutes.
- **Motor Vehicle Excise**
 - Abatements received to date were reviewed and approved
- **Real Estate/Personal Property**
 - Tax Hearing Classification with Selectboard was held on 11/15/2016 at 7pm. Lord and Walker attended. A single tax rate at \$16.45/1000 was voted on. DOR approved tax rate as well. Walker advised everything went well and tax bills will be out by the end of December.
- **Budget**
 - Accountant provided account balances through to the end of November
 - Lord and Walker went over FY18 budget. Only two account line items increased due to contracts: Computer Support (Patriot) went up \$105.00 and Tax Mapping Company went up \$150. Capital Items to include a new computer (not under Assessors budget though for FY19/20) and the possibility of having Property Record Cards online. Online access is suggested by Town Administrator, however, the BOA do not feel at this time the need is there.
 - Only one company responded to the request for quotes for Assessing Services. Mayflower Valuation will continue to be the Towns Property Inspector/Assessing Services.
 - Walker to submit completed FY18 budget request to the FINCOM.
- **Bills**
 - No bills at this time
- **Mail**
 - No mail
- **Miscellaneous**
 - FOLLOW UP: at the November meeting the BOA discussed the possibility of having Walker run for the Assessor Position in May 2017. MacEwen and Walker contacted the State Ethics Commission and were advised that Walker can in fact run for Assessor. Walker and MacEwen to meet with Noble to discuss further.
- **Next Meeting**
 - January 11, 2017 at 6pm

A motion was made by Lord, seconded by Walker and **VOTED** unanimously to adjourn the Board of Assessors Meeting. Meeting adjourned at 6:50 pm

Submitted by:

Bethany Walker
Assessors Clerk

Approved On: 1/11/17

Alice B. Lord
Robert MacEwen