

**NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES**  
**69 MAIN ST., NORTHFIELD MA 01360**  
**JANUARY 11TH, 1 PM**

**BOARD MEMBERS PRESENT:** Robert MacEwen, Alice Lord, and Bethany Walker

MacEwen called meeting to order at 1:00 pm.

○ **MINUTES**

- Minutes from the 12/7/2022 meetings were reviewed.
  - *A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to approve the 12/7/2022 meeting minutes as presented.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
  - *A motion was made by Lord, seconded by Walker, and VOTED unanimously to approve all MV abatements submitted to date*

○ **REAL ESTATE/PERSONAL PROPERTY**

- Mayflower Update:
  - Building Permit inspections and Cyclical inspections will start after January 30<sup>th</sup>. Letters to all those who pulled Building Permits in the 2022 calendar year as well as those BP's that were not complete from previous years will be mailed to advise Mayflower's presence in Town. Inspections will start January 30<sup>th</sup>.
  - Cyclical Inspections for FY23 will start in spring. Approximately 150 inspections will be done.
- Tax Bills were mailed by the Tax Collector the end of December.
- Exemptions received to date were reviewed and signed off on those that met the requirements.

○ **OFFICE/UNCATERGORIZED TOPICS**

- n/a

○ **BUDGET**

- Month end report/balance sheets reviewed
- FY24 budget was finalized. Walker will submit to Town Administrator.

○ **BILLS**

- none

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet

○ **NEXT MEETING**

- 2/8/2023 at 1pm

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*A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to adjourn the Board of Assessors Meeting.*

Meeting adjourned at 1:55 pm

Submitted by:

Bethany Walker, clerk

Approved by:

Alice B. Lord  
Scott Lord  
2-8-2023