

**NORTHFIELD BOARD OF ASSESSORS MEETING MINUTES**  
**TOWN HALL 69 MAIN ST**  
**MARCH 8, 2017 6PM**

**Board Members Present:** Robert MacEwen, Alice Lord and Bethany Walker

Robert MacEwen called the Board of Assessors meeting to order at 6:00pm.

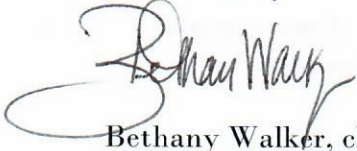
- **Review and Approval Minutes**
  - Minutes from the January 11th, 2017 meeting were reviewed. *A motion was made by Lord, seconded by MacEwen and VOTED unanimously to accept the January 11<sup>th</sup>, 2017 minutes as presented.*
  - Minutes from the February 15<sup>th</sup>, 2017 meeting were reviewed. *A motion was made by Lord, seconded by MacEwen and VOTED unanimously to accept the February 15<sup>th</sup>, 2017 minutes as presented.*
- **Motor Vehicle Excise**
  - Abatements received to date were reviewed and approved
    - Abatement in question by applicant. State law mandates that if the vehicle is registered any length of time within a particular month, that excise is due for that whole month. Applicant did not agree. Board denied request for full abatement due to state guidelines.
  - The February month end list was totaled and signed
- **Real Estate/Personal Property**
  - Walker reported that Lisa Quackenbush from Mayflower will set up appointments after April 3<sup>rd</sup> (the due date for abatement applications) to try to be able to get them all done in a matter of a couple days. She will provide appointment dates closer to April 3<sup>rd</sup>. (Also depends on weather and if there is still a lot of snow/wet grounds)
  - Exemptions were reviewed, approved and signed
  - Hardship clause 18 was discussed. Guidelines to be discussed further at next meeting. Would like to review other towns and also needs for Northfield.
  - 3ABC forms were due 3/1/17. Board to review at April meeting.
  - February month end list for CPA was reviewed and signed
  - February month end list for RE/PP was reviewed and signed
- **Budget**
  - Accountant provided account balances through to the end of February, no area for concern
- **Bills**
  - Split bill with FINCOM for voice recorder for clerk. \$50.00 was approved by BOA
- **Mail**
  - No mail

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- **Next Meeting**
  - April 12, 2017 at 6pm


A motion was made by Lord, seconded by MacEwen and **VOTED** unanimously to adjourn the Board of Assessors Meeting. Meeting adjourned at 8:10 pm

Submitted by:



Bethany Walker, clerk

Approved by:

  
4-12-2017