

NORTHFIELD BOARD OF ASSESSORS (BOA) MEETING MINUTES
69 MAIN ST., NORTHFIELD MA 01360
OCTOBER 11TH, 2023 1 PM

BOARD MEMBERS PRESENT: Robert MacEwen, Alice Lord, and Bethany Walker

MacEwen called the meeting to order at 1:00 pm.

○ **MINUTES**

- Minutes for the September 13th, 2023, meeting were reviewed.
 - *A motion was made by MacEwen, seconded by Lord, and **VOTED** unanimously to approve the September 13th, 2023, minutes.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed; monthly VADAR list initialed for the Accountant and Treasurer.
 - *A motion was made by MacEwen, seconded by Lord, and **VOTED** unanimously to approve all MV abatements submitted to date.*

○ **REAL ESTATE/PERSONAL PROPERTY**

- Chapter 61
 - Reviewed chapter applications received to date; approved all that were submitted.
- Review of Sales
 - Reviewed properties that are currently for sale in Northfield and what has just been sold since the last meeting. Sales prices are still higher than assessment. The quantity of homes/land for sale in Northfield is low.
- Firstlight Status
 - Still waiting on the finalized FirstLight FY24 Appraisal report from Federal Appraisal to complete the interim work; Federal Appraisal is still waiting on FirstLight to provide necessary information for Federal to continue with their appraisal process.
- Mayflower Update
 - On October 17th & 18th Walker and a Mayflower Representative will conduct measurements and inspections on all buildings owned by Thomas Aquinas College. There were several building permits that needed inspection, plus the required cyclical inspection needed to be done. Reserved two days with Manager, Steve Wiggin, not sure if the full two days will be needed, but it has been scheduled.

○ **MISCELLANEOUS OFFICE UPDATES**

- The Patriot Software update is pending tax file completion- Walker advised Patriot that the switch will most likely be mid to late December.
- No forms submitted to Gateway.

○ **BUDGET**

- Month end report/balance sheets reviewed.
- Discussed areas of FY25 budget.

○ **BILLS**

- None

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○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet.

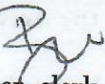
○ **NEXT MEETING**

- 11/15/2023 at 1pm (not the normal second Wednesday of the month as some members could not attend a meeting on the 8th)

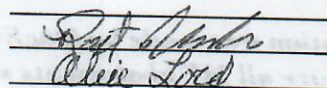
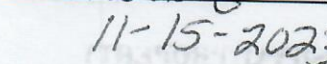
A motion was made by MacEwen, seconded by Lord, and VOTED unanimously to adjourn the Board of Assessors Meeting.

Meeting adjourned at 3:15 pm

Submitted by:



Approved by:

11-15-2023

Bethany Walker, clerk