

Board of Health
Town of Northfield
Meeting Minutes
September 22, 2016

Meeting called to order: 5:55PM

Members Present: Phil Baker, Bob McEwen, Flora Sadri, Dan Gray

Review of minutes: Motion to approve minutes as presented: Phil Baker

o Second: Dan Gray

o All in favor Motion passed

Old Business:

- 22 West Lane: Board Chair attempted to reach homeowner by telephone. Had to leave a message. Was also not successful in reaching Engineer on the project. Bob McEwen has visited the property and there does not appear to be any progress made. Chair will continue to follow up with homeowner and engineer on progress.
- Contact information for Animal Inspector- all information updated.
- Review of Board of Health fees- Board reviewed current fees charged for the town on Northfield and also those of surrounding towns. The Board determined further discussion is necessary. Members took copies of information for further review and will discuss again at next meeting.
- Review of deadlines for food permit applications:
 - o It was determined through discussion the current structure is functioning well and no changes need to be made at this time. Further discussion on fees will continue at the next meeting.

New Business:

- Review of all correspondence: complete
- Review of bills for submission: complete
- Board of Health Installation: project is completed

Title 5/Perc Tests-Permit applications:

- 629 Mt Hermon Station Road- passed

Reports:

- No separate reports

Food permit applications:

- Temporary Food Permit – People's Pint

o Motion to approve: Dan Gray

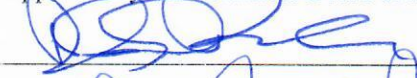
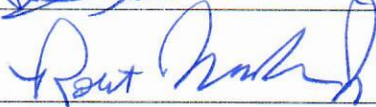

o Second: Dave Balk

all in favor

motion passes

Meeting Adjourn- 7:00pm

Approved by the Northfield Board of Health

Submitted by Catherine Kostecki
BOH Secretary