

DICKINSON MEMORIAL LIBRARY
115 Main Street Northfield, Massachusetts 01360
413.498.2455 FAX 413.498.5111 dmembli@cwmars.org

Board of Library Trustees Meeting
Tuesday, September 6, 2022 6:00 p.m.
MINUTES

Present: Jon McGowan, Misha Storm, Lloyd Parrill, Nolan Kitfield, Alex Strycky
Gretchen Licata, Deb Potee **Absent:** none **Citizens Present:** none

1. SECRETARY'S REPORT

Minutes for July were signed on the paper copies and have been submitted to Misha Storm for passing to the Town. **Moved/Seconded/Unanimously Approved**

2. TREASURER'S REPORT

Town Appropriation, Monthly Report

Account	August exp.	Total spent	Balance	Budget
Computer Maint.	0	0	350.00	350.00
Custodial Supply	89.80	89.80	160.20	250.00
C/W Mars Fee	0	6,667.00	328.00	6,995.00
Electricity	563.31	943.22	3,556.78	4,500.00
Fuel oil	0	0	6,500.00	6,500.00
Maint. Supply	0	0	800.00	800.00
Materials	4,538.66	5,278.19	24,721.81	30,000.00
Office Supplies	663.12	663.12	736.88	1,400.00
Postage	3.95	3.95	96.05	100.00
Repair & maint	0	0	2,000.00	2,000.00
Telephone	46.81	93.21	506.79	600.00
Water	0	0	650.00	650.00
Total	5,905.65	13,738.49	40,406.51	54,145.00

Gift Funds

Total spent this August: \$604.88. Total spent this year: \$663.23

Total deposited in August: \$150. Total deposited this year: \$595.00

Balance: \$11,858.86

State Aid

Spent in August: \$295.95. Total spent this year: \$375.93

Balance: \$12,672.05

Payroll

Pay period 3 - \$4,488.40

Pay period 4 - \$4,560.15

Pay period 5 - \$4,480.48

MER Compliance

Misha and Lloyd Parrill are in communication about taking care of a gradual spending plan by month.

3. BUILDING BUSINESS

Elevator phone is still in the works, but Josh is handling it.
Front doors were slamming, and now they don't!

Meeting room - Colleen, director of the senior center approached me to do a joint grant for the senior center, selectboard room, and our meeting room. It is an ADA grant to help public meeting spaces be more accessible for the hard of hearing. Could include acoustic panels on the walls and ceilings and wiring for people to connect to assisted listening devices. This will work for presentations and meetings.

4. DIRECTOR'S REPORT

Circulation/Attendance

	Library Attend.	Curbside	Program Attend.	Physical items checkouts	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
Aug 2022	1282	1	185	3244	605	49	173
July 2022	768	35	314	2859	571	44	168
Aug 2021	1079	3	217	3627	570	51	139
Aug 2020	0	362	110	2067	512	41	89
Aug 2019	1775	-	145	4578	380	19	41

Programs - Recent:

- August 5 - Live Jazz at the Golf Club (postponed)
- August 19 - Campfire and S'mores
- August 25 - Roadside Revelations - Author Talk with Robert E. Weir: *Who Knew? Roadside Revelations in Western Massachusetts*

Programs - Upcoming:

- September 9 - Music at the Creamie - Ted Thornton and Joe Bedard perform "oldies" from '50s and '60s
- September 15 - Garden Design 101 - A collaboration with the Garden Club
- September 22 - Live Jazz at the Golf Club with Sarah Clay and the Cats (rescheduled from August)
- September 23 - Trivia at the Golf Club
- October 1 - The Dog Show is back! - Sponsored by the Friends

Programs - Ongoing:

Knitting, Spice Club, book clubs, tech hours, all continue for adults. StoryWalks and Take & Makes continue for kids. Kids' Fridays and Story Time start this week.

Reports.

- ARIS is submitted.
- State Aid software has been hacked! They are extending the deadline since we cannot use the software.

Digital Local History Collection.

Our online local history collection is live! We currently have 325 items online, and this will continue to grow. Huge thanks to Julie Rosier for her work on this. Misha shared this with the Trustees at our meeting!

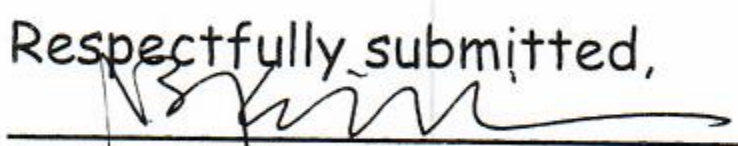
NEXT BOARD MEETING

The next regular board meeting will be Tuesday, October 11, 2022 at 6:00 p.m.
Location: Trustees' Room. This will be confirmed via the official posting.

Meeting Adjourned: 6:57 p.m.

Approved by the Trustees:

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan 

Lloyd Parrill 

Deb Potee 

Gretchen Licata 

Alex Stryisky 