

DICKINSON MEMORIAL LIBRARY
115 Main Street Northfield, Massachusetts 01360
413.498.2455 FAX 413.498.5111 dmemlib@cwmar.org

Board of Library Trustees Meeting
Tuesday, May 3, 2023 6:00 p.m.
MINUTES

Present: Jon McGowan, Misha Storm, Nolan Kitfield, Gretchen Licata, Deb Potee, Alex Strycky, Lloyd Parrill **Absent:** none **Citizens Present:** none

1. SECRETARY'S REPORT

Minutes for April were offered for signature. A signed copy has been passed to Misha Storm for submission to the Town.

2. TREASURER'S REPORT

Town Appropriation, Monthly Report

Account	April exp.
Computer Maint.	295.00
Fuel	2,177.22
Materials	2,566.17
Office Supplies	456.93
Postage	23.85
Telephone	35.25
Total	5,554.42

Gift Fund

Total spent in April: \$560 (but \$500 will be reimbursed by NCC)

Total deposited in April: \$125.83

State Aid

Total spent in April: \$1600

Payroll

Pay period 21: \$5,170.79

Pay period 22: \$5,078.03

MER Check in

We have about \$6500 left before we meet MER.

1. Building Business

Upstairs walls/ceiling renovation - We have our quote from John Canning at a total of \$73,600. Williamstown Art charges \$980 to come assess the project, and we expect their cost to come in closer to the \$20,000 or \$25,000 range. The Trustees would like to have the assessment done, given Canning's total.

Moved/Seconded/Unanimously Approved

Chateau Sculpture - The artist and a few people in town want to fundraise for the chateau to come here. We have approved its coming to the library, but because of the upcoming fundraising for the upstairs room renovations, we want to prioritize our fundraising that is more in line with our mission. The Trustees have asked that Misha discuss this with the interested parties. **Moved/Seconded/Unanimously Approved**

Meeting Room Heat - We have ended our winter with a very sluggish heat system. Our Director has asked maintenance to take a look and will keep us updated. Misha will also talk to the Northfield Energy Committee about an upgrade for that room.

Window Cleaning - Renew Window Cleaning from Hatfield will be coming on May 15. This will cost \$3000 for the entire building. \$1500 will come from our town budget and \$1500 will come from state aid, as per our plan when we approved the service.

Friends of the Library Updates:

1. *Gardens* - The Friends funded the hire of a gardener for this year. Since the gardens have been neglected, it will be the most expensive this year, but then hopefully we can keep her on for regular years in the future.

2. *125th Banners* - There will be two banners to celebrate the 125th anniversary of our opening. One will be placed on stakes out front and one at the back door.
3. *Tree50th* - The Friends were asked by the Tree50th Committee to purchase a tree for the library. They went for two. They should be planted shortly and will be chosen with the help of a State tree expert that is working with the Tree50th.

2. Director's Report

Circulation/Attendance

	Library Attend	Curbside	Program Attend.	Physical items checkouts	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
April 2023	1747	2	614	3190	494	80	193
Mar 2023	2044	3	680	3904	595	78	176
April 2022	1086	2	343	3099	491	41	162
April 2021	436	249	160	2940	433	53	110
April 2019	1897	0	227	3601	368	18	52

Programs

Recent Programs

- April 8 at 1:00 - iPhone Photography workshop, Friends program
- April 14 at 5:30 - Your Energy Bill, collab with Energy Committee
- April 15 at 10:00 - Northfield History Coffee Hour on Seminar history
- April 15 at 1:00 - Closing Reception for Robert Simoneau Gallery Show
- April 20 at 6:00 - Trivia at the Brewery
- April 27 at 6:00 - Gretchen Gerzina talk about Abijah Prince at the Trinitarian Church
- April 28 at 5:30 - Beaver Ponds with David Brown

Upcoming Programs

- May 10 at 7:00 - online, Eric Gradoia gives a lecture on Early Architecture in New England
- May 18 at 6:00 - Amphibians and Reptiles with Mike Jones, a collab with the Bird Club
- May 20 at 10:00 - Northfield History Coffee Hour on the Field Library
- May 25 at 6:30 - Take me to the River with Beth Bazler
- May 27, all day - Fairy House Day

Ongoing Programs

- Knitting, Spice Club, and book clubs, and StoryWalks, Take & Makes, and Kids' Fridays continue for kids
- Story Time is every Wednesday morning
- The Friends' puzzle swap is the first Saturdays

Note: Tech hours was removed from the calendar but tech needs will be met as needed by patrons

Other

- **Town Meeting.** Our Library budget passed. Everything passed.
- **Officers.** All will remain the same. **Moved/Seconded/Unanimously Approved**
- **Spring Intern.** Abbey Buedinger has completed her internship.

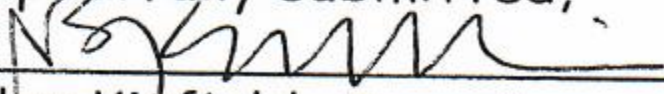
NEXT BOARD MEETING

The next regular board meeting will be Tuesday, June 13, 2023 at 6:00 p.m. and to follow that our summer meeting will be July 11, 2023 also at 6:00 p.m. Location: Trustees' Room. This will be confirmed via the official posting.

Meeting Adjourned: 6:57 p.m.

Approved by the Trustees:

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan

Lloyd Parrill

Deb Potee

Gretchen Licata

Alex Strysky

