

September 6, 2016

Northfield Town Hall  
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Michael Murphy, SolarCity

- **Review and Approval of Warrants**

- On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/30/16 Payroll warrant \$26,978.64
- On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 8/30/16 Vendor warrant \$47,600.06
- On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 9/6/16 Payroll warrant \$29,069.42

- **Review and Approval of Minutes**

- On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the Selectboard minutes of 8/23/16 as written.

- **Meetings attended by Selectboard members**

- Spanbauer: Town Hall electrical ; Job description classification meeting with Noble & Chad Glover

- **Old Business**

- Chapter 61 Policy
  - First read. Comments due by Sept. 20 meeting.

- **New Business**

- Open the warrant for Special Town Meeting December 5
  - On a motion by Spanbauer, seconded by Blyth the board voted unanimously to open the warrant for the Special Town Meeting scheduled for Dec. 5 and to close the warrant on Oct. 4, 2016.
- Michael Murphy request for Temporary Vendor License
  - Murphy will be door to door soliciting for SolarCity.
  - Permit granted for 14 days Monday – Friday 9am-5pm and may be renewable upon request.
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to grant Michael Murphy of SolarCity a temporary vendor license.

- **Town Administrator's update**

- Phone system-very efficient
- Town Hall front door leak-found & patched by Building Maintenance Tech Sam Stevens
- Salt shed- thanks to highway crew for their assistance and cost saving
- PVRs paving-saved \$30,000 using the four town highway crews
- Classroom locks; windows; kitchen vent; carpet replacement at NES- projects done. Thanks to the custodial staff
- Cemetery Tree work- cleaned up
- EMS Cardiac monitor- in use
- Boy Scout house chimney-thanks to Scott Thayer
- Pellet boiler- complete, testing next week

- **Appointments:**

- On a motion by Blyth, seconded by Rogers the board voted unanimously to appoint Michael Leslie as a Reserve Officer.

- **Request for One-Day Temporary Liquor License:**

- On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request from Robert Henry / VFW for one day temporary liquor license for Sep. 11, 11a-4pm; Sep. 16, 3p-10p; Sep. 18, 11a-4p; Sep. 23, 3p-10p; Sep. 24, 11a-10p; Sep. 25, 11a-4p; Sep. 30, 3p-10p.

- **Boards and Committees /Announcements**

- New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.

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**[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]**

- Announcements: State primary election is Thursday September 8, 7a-8p

On a motion by Rogers, seconded by Blyth the board voted to adjourn at 7:20 pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

9/20/16  
Date Approved