

January 10, 2017

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Julia Blyth

Selectboard Absent: Tracy Rogers

Also Present: Paul Boushell, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Chief Mark Fortier; Barb Richardson

- Meeting was called to order at 6:00 pm
- **Highway Surplus Bid Opening**
 - The bids were opened, read aloud and will be taken under advisement. Awards to be announce at the next regular Selectboard meeting.
- **Review and Approval of Warrants**
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 12/29/16 Payroll warrant \$29,445.81
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 12/29/16 Vendor warrant \$67,237.65
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 01/03/17 Payroll warrant \$23,182.14
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 01/03/17 Vendor warrant \$13,053.46
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 01/10/17 Payroll warrant \$30,399.52
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 01/10/17 Vendor warrant \$36,303.91
- **Review and Approval of Minutes**
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the 12/20/16 minutes as written.
- **Meetings attended by Selectboard members**
 - Blyth: Community Park Committee
- **Old Business**
 - On a motion by Spanbauer, seconded by Blyth the board voted unanimously to designate the members of the Board of Health, the members of the Board of Assessors and the Conservation Commission's contract consultant as "Special Municipal Employees" pursuant to the stated policy of the Board of Selectmen adopted October 6, 2015.
- **New Business**
 - Letter of support for clean energy visions
 - To support prioritizing investment in clean energy and not to incentivize tax on a pipeline.
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to sign the letter.
 - Annual Report to the ABCC
 - Report signed.
 - Designation of the Chief Procurement Officer
 - On a motion by Spanbauer, seconded by Blyth the board appointed Paul Boushell as Chief Procurement Officer for Northfield.
 - Boushell to attend training classes.
 - Grade Review & Rating for Recycling Coordinator
 - Boushell to set up meeting for grade review with Blyth and Chad Glover of the Finance Committee
 - School Resource Officer Agreement
 - The agreement is for 2017-2018.
 - On a motion by Blyth, seconded by Spanbauer the board voted unanimously to approve the agreement for the School Resource Officer.
 - Department budgets

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- The board will review the budgets for the next meeting. Opening and closing dates for the warrant will be address.
- **Town Administrator's update**
 - Attended Finance Committee meeting
 - Request to possibly apply for historical grant. Will notify Historical Commission
- **Correspondence:**
 - **From the MA Fire Service Commission:** Congratulations to Chief Mark Fortier for accreditation as a Fire Chief in the Commonwealth of Massachusetts
 - The board congratulated Fortier for his accomplishment.
- **Appointments:**
 - On a motion by Blyth, seconded by Spanbauer the board voted to appoint Katherine Johnson to the Stewardship Advisory Committee; term expires 6/30/18
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint James Loynd as Mutual Aid to the Northfield Police Dept.; term expires 12/31/17
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Tony Stavely and Gina Froment to the Council on Aging; terms expire 12/31/19
 - Schell Bridge Advisory
 - The Advisory was recommended by the Franklin Regional Council of Government to coordinate with MA DoT, FRCOG and engineering firm during the process. The group will gather feedback from the town and notify MA DoT.
 - The board recommended the Advisory consist of 9 members with the majority being non-members of the Friends of Schell Bridge.
 - On a motion by Spanbauer, seconded by Blyth the board voted to establish the Schell Bridge Advisory Committee with a goal of nine members with a three year term expiring 12/31/2020.
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Jerry Wagener, Sue Ross, Barb Richardson, Tim Bowen and Jon McGowan to the Schell Bridge Advisory for a three year term.
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements:
 - Town Hall will close at 2pm Thursday due to the electrical project.

On a motion by Spanbauer, seconded by Blyth the board voted to adjourn at 6:42 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

1/24/17
Date Approved