

January 24, 2017

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Paul Boushell, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Chief Leighton, Chief Shoemaker (Warwick); Cheryl George Nfld PTO

- The meeting was called to order at 6:05 pm
- **Citizens' concerns**
 - Cheryl George, Nfld PTO: Proposed to the board a 'State of Our Town' dinner, a PTO hosted fundraiser. Event tentatively being scheduled for April.
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 1/17/17 Payroll warrant \$26,256.00
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 1/17/17 Vendor warrant \$34,540.32
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 1/24/17 Payroll warrant \$35,537.93
 - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 1/24/17 Vendor warrant \$17,327.36
- **Review and Approval of Minutes**
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the minutes of 1/10/17 as written. Rogers abstained.
- **Meetings attended by Selectboard members**
 - Blyth & Spanbauer: Beta Engineering Town Hall Drainage meeting
 - Spanbauer: Town Hall Electrical Construction Meeting
 - Blyth & Rogers: Marijuana workshop
 - Rogers: Regional School Advisory meeting
 - Blyth: Massachusetts Municipal Association annual meeting & trade show
- **Old Business**
 - Bernardston meeting report
 - Each town will appoint 2 for long term committee to review the regional agreement and help bring it up to MA General Law. May need additional appointees for short term committee concentrating on other issues.
 - Appointment of representatives; On a motion by Spanbauer, seconded by Blyth the board voted to appoint Tracy Rogers and Tony Matteo to the ad-hoc Regional Agreement Revision Committee.
 - FRCOG appointment
 - On a motion by Spanbauer, seconded by Rogers the board voted to appoint Julia Blyth as the representative to the Franklin Regional Council of Government
 - Determining Brownfields FRCOG program
 - The program would assess if a property was or was not a brownfield. Additional grants could be applied for if the property was deemed a brownfield and required clean up.
 - On a motion by Spanbauer, seconded by Rogers the board voted to investigate the FRCOG Brownfields program.
 - Blyth proposed the Community Compact Program may also fit the needs for best practices.
 - Highway Surplus Bid awards
 - 1991 Ford F350 to Edmund Bassett
 - 1999 Chevrolet Tahoe to Jeff Matosky
 - On a motion by Spanbauer, seconded by Rogers the board voted to award the 1991 Ford F350 to Edmund Bassett and the 1999 Chevrolet Tahoe to Jeff Matosky
 - 2000 Sterling minimum bid was not met and will be re-advertised. Minimum bid may be lowered.

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- **New Business**

- Selectboard operating budget
 - Level funding proposed
 - Review of the Selectboard departments will be done on 2/7
- Proposed capital expenditures
 - The board will review and prioritize for the next meeting on 2/7
- Open annual town meeting warrant and date to close; Jan. 24-Feb. 27
 - On a motion by Spanbauer, seconded by Rogers the board voted to open the annual town meeting warrant on January 24, 2017 and close the warrant at noon on February 27, 2017
 - This includes money & non-money articles.
- Approval for the Treasurer to borrow for the sewer dept.
 - Funds needed in anticipation of operating expenses.
 - On a motion by Spanbauer, seconded by Rogers the board voted to authorize the Town Treasurer to issue Bonds for funds in anticipation of needs for operations of the Northfield Sewer department facility.
 - Reimbursement will come from the enterprise fund.

- **Town Administrator's update**

- Town Hall electrical project phase I coming to an end
- Server conversions are ready to begin
- Email conversion is almost complete
- Governmental aid numbers come out 1/25

- **Appointments:**

- Revote appointments for Schell Bridge Advisory
 - On a motion by Spanbauer, seconded by Blyth the board voted to rescind the vote of January 10, 2017 of the Schell Bridge Advisory appointments. The term expiration was incorrect.
 - On a motion by Spanbauer, seconded by Blyth the board voted to appoint Jerry Wagener, Susan Ross, Jon McGowan, Tim Bowen, Barbara Richardson, Steven Stoia, and Craig Johnson to the Schell Bridge Advisory; term expires 12/31/19
- On a motion by Blyth, seconded by Rogers the board voted to appoint David Shoemaker as a Reserve Officer to the Nfld Police Dept; term expires 12/31/17. Shoemaker is the Chief of the Warwick Police Department and will help fill in while patrolman Leslie is attending the academy.
- On a motion by Spanbauer, seconded by Blyth the board voted to appoint Steve Roberto to the Energy Committee; term expires 12/31/19
- Re-Appointments
 - Fire Department
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint David Adams, Ben Briggs, Jason Brooks, Pat Brunette, Norman Calkins, Dan Chabott, Kevin Connolly, and Amanda Dunnell as fire fighters.
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Floyd Dunnell III as Chief & Forest Fire Warden.
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Mark Fortier, Fredd Fuller, and Andrew Goodwin as firefighters.
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Jeff Grover as 3rd Lt.
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Michael Grover as a firefighter.
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Thomas Holton as Captain & Asst. Forest Fire Warden

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- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Robert Hunter 2nd Lt.
- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Nate Hutchinson, Chris Kalinowski, Michael Lovett, Steve Malsch, Alec Milton, and Scott Milton as firefighters.
- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Don Morin Secretary/Treasurer.
- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Thomas Newton, Eric Oakes, and John Otto as firefighters.
- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint David Quinn Jr .Asst. Chief & Asst. Forest Fire Warden.
- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Michael Quinn 1st Lt.
- On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint, Alan Shedd, Matt Shippa, Rory Shippa, Patrick Spedding, John Ware and James Wright as firefighters. All terms expire 01/31/18.
- EMD, EMD Asst. & EMD Admin. Asst.
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Floyd Dunnell III EMD
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Tom Newton Asst. EMD
 - On a motion by Spanbauer, seconded by Rogers the board voted to re-appoint Amanda Dunnell Admin. Asst. to the EMD. Terms expire 1/30/18
- Dept. of Agriculture request to appoint Animal Control Officer
 - Boushell to look into the FRCOG Regional Animal Control service.
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements:
 - Selectboard posted meeting for Jan. 26 at Cameron's Winery for Trivial Pursuit night hosted by the Dickinson Library.
 - Regional Agreement Review committee meeting Jan. 25
 - Senior Breakfast & Zoning Bylaw discussion with Spanbauer on Jan. 27
 - Reminder: Snow and ice shall be removed from sidewalks within the boundaries of the Town of Northfield on the streets named as follows – Main Street, Holton Street, Parker Avenue, Highland Avenue, and Mt. Hermon Station Road, from W. Northfield Road north to the Vermont line – by the owner of land abutting upon said named streets within forty-eight (48) hours following the cessation of a snow/ice storm, by mechanical or other means.

On a motion by Rogers, seconded by Blyth the board voted to adjourn at 6:49 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

2/7/17
Date Approved