

March 21, 2017

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Paul Boushell, Town Administrator; Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Jenny Tufts; Dennis Jacobs, Pastor, Baptist Church; Bill McGee; Jody James, Nfld Food Mart; Shelby Ashline, The Recorder

- The meeting was called to order at 6pm
- Request for Change of Category Liquor License Hearing; Northfield Food Mart; 74 Main St.; Jody James Manager
 - Spanbauer read the public notice
 - On a motion by Rogers, seconded by Blyth the board voted to open the hearing for Change of License at 6:01pm
 - On a motion by Rogers, seconded by Blyth the board voted to waive the reading of the abutters.
 - Spanbauer asked those attending who wished to speak in favor of the change of license to step forward.
 - Jody James, applicant and manager of the Northfield Food Mart addressed the board.
 - Size of the display to be 10-20 feet on top of the cooler and smaller bottles behind the register.
 - Currently holds a beer and wine annual license.
 - Spanbauer asked those attending who wished to speak against the change of license to step forward.
 - No one addressed the board
 - A letter from the Baptist Church signed by Pastor Dennis Jacobs was acknowledged and read aloud.
 - The letter stated the Church would not be in favor of the Mart receiving a license.
 - Bill McGee of 9 Main St. addressed the board in favor of the change of license.
 - On a motion by Spanbauer, seconded by Rogers the board voted to close testimony of the public hearing at 6:06pm.
 - On a motion by Rogers, seconded by Blyth the board voted to approve the all alcoholic change of retail license for Northfield Food Mart at 74 Main St.
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 3/14/17 Payroll warrant of \$18,960.88
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 3/21/17 Payroll warrant of \$28,884.59
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 3/21/17 Vendor warrant of \$70,933.60
- **Review and Approval of Minutes**
 - On a motion by Rogers, seconded by Spanbauer the board voted to approve the 3/6/17 Joint meeting minutes with the Finance Committee as written. Blyth abstained
 - On a motion by Rogers, seconded by Spanbauer the board voted to approve the 3/7/17 minutes as written. Blyth abstained.
 - On a motion by Rogers, seconded by Spanbauer the board voted to approve the 3/13/17 Joint meeting minutes with Finance Committee as written.
- **Meetings attended by Selectboard members**
 - Spanbauer: Zoning Revision Committee on 3/15; Finance Committee 3/20
 - Rogers: H.E.A.R.T. & FRTA
- **Old Business**
 - First Light relicensing update
 - Rogers asked Blyth if she would attend the meetings regarding the First Light relicensing. Blyth agreed.
 - On a motion by Spanbauer, seconded by Rogers the board voted to appoint Blyth as the Northfield representative for the First Light relicensing process.
 - 340 Caldwell Rd Clean up update
 - A letter was received from Rich Hubbard of the Franklin Land Trust outlining events concerning 340 Caldwell Rd.
 - The claim of a verbal confirmation the property met the conditions was not verified in writing by the Building Inspector at the time of the claim.
 - The board will direct the Building Inspector Jim Hawkins to take charge of the enforcement of the bylaws.

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- On a motion by Rogers, seconded by Blyth the board voted to release the \$10,000 in escrow and refer the situation to Jim Hawkins for enforcement under the zoning bylaws and notify DEP.
- FY18 Budget
 - Spanbauer read off the list of capital items
 - Discussion between 0% and 1.75% on the PVRs assessment. Spanbauer favored the 0%.
 - On a motion by Blyth, seconded by Rogers the board voted to approve the 1.75% budget increase to the PVRs assessment.
- **New Business**
 - Cemetery Maintenance Proposal; July 1, 2017 to June 30, 2018 season.
 - Highway Superintendent Tom Walker solicited bids for the upcoming season
 - Out of the three solicitations, two companies responded
 - Snow & Sons: \$18,915.00; So. Mountain Lawn Care: \$21,300.00
 - On a motion by Rogers Seconded by Blyth the board voted to award the bid to Snows & Sons.
 - Request from the Schell Bridge Advisory Committee via the Selectboard to notify MassDOT of appointment
 - The letter to MassDOT was signed
 - Request of warrant article by petition to vote Northfield as a Compassionate Community
 - The Selectboard agreed to put the petition on the warrant
- **Town Administrator's update**
 - Met with MIIA
 - Received an email from the FRCOG and Sheriff's department offering participation in a regional dispatch grant at no cost to the town.
- Topics not reasonably anticipated by the chair 48 hours in advance of the meeting
- **Correspondence:**
 - Richard K. Hubbard; Franklin Land Trust (see Old Business 340 Caldwell Rd)
- **Appointments:**
 - On a motion by Rogers, seconded by Blyth the board appointed Timothy Rogers as an alternate to the ZBA; term expires 12/31/17.
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfieldma.gov and on the Town Hall posting board.
 - Announcements:
 - From the Tax Collector: Taxes are due April 3
- **Proposed Agenda Items**
 - Town Administrator position
 - Meeting scheduled for April 3; 8:30am.
- On a motion by Rogers, seconded by Blyth the board voted to adjourn at 6:40pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

04/05/2017
Date Approved