

June 27, 2017

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth
Also Present: Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV
Others Present: Barbara Brasseur, Tax Collector/Treasurer

- Meeting was called to order at 6:00 pm
- **Citizens' concerns**
 - Barbara Brasseur: request for the Selectmen to look into part time and full time employee pay scales.
- **Review and Approval of Warrants**
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 06/20/17 Payroll warrant of \$33,501.97
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 06/20/17 Vendor warrant of \$187,496.24.
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 06/27/17 Payroll warrant of \$52,596.39
 - On a motion by Rogers, seconded by Blyth the board voted to approve the 06/27/17 Vendor warrant of \$31,988.12.
- **Review and Approval of Minutes**
 - On a motion by Spanbauer seconded by Blyth the board voted to approve the minutes of 06/13/17 as written. Rogers abstained.
- **Meetings attended by Selectboard members**
 - Rogers: H.E.A.R.T.
 - Blyth: Regional Planning Board; First Light
- **Old Business**
 - Beta contract; Town Hall drainage-tabled
 - Cell Tower
 - Andrea Woods of the FRCOG is working on soliciting proposals; she will check what Whately used for a process.
 - Community Compact Grant Contract for Regional Services
 - On a motion by Blyth seconded by Rogers the board approved the contract for the \$25,000 Community Compact Grant.
 - Grant contract signed and notarized.
 - Sewer Consultant Contract
 - Minor edit made to 20 year management plan contract to change "Phase I" to "Phase II".
 - When completed an extra copy will be requested for reference at Town Hall.
 - On a motion by Rogers, seconded by Blyth the board voted to approve the Sewer Study contract with David Pricket Consulting LLC.
 - Update on raising part-time wages for emergency services depts.
 - Chief Leighton had requested raising part-time emergency service personnel wages to \$18/hr. Spanbauer supported the request.
 - Rogers had gathered information for an average from surrounding towns. Blyth and Rogers suggested \$17/hr.
 - On a motion by Blyth, seconded by Rogers the board voted to raise part-time emergency services personnel wages to \$17/hr.
 - Thank you to Ruth Potee for donation of flag
 - The board thanked Ruth Potee for the donation of the ceremonial American flag.
- **New Business**
 - Job Description Approval; Recycling Coordinator
 - After a short discussion, the board felt the rating was not complete and needed to be revisited.
 - Will wait until the new Town Administrator starts.

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- On a motion by Spanbauer, seconded by Rogers the board voted to approve the request from Sarah Kaczinski for use of parking lot & Town Hall bathrooms; Road race to benefit Loaves & Fishes; Sat. July 22, 2017; 7am-Noon
- Disbanding of Four Mile Brook Watershed Advisory
 - According to Blyth the disbanding was agreeable to Chair Bob Duby.
 - The committee was not re-appointed.
- Posting Glenwood Rd speed limit
 - Highway Superintendent Tom Walker will be consulted.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
 - Request for Transfer
 - On a motion by Rogers. Seconded by Blyth the board approved the request from Administration to transfer \$750.00 from Health Insurance to Town Legal Expense.
 - Determination of Applicability
 - Spanbauer talked to Conservation Commission Chair Bill Llewelyn scheduling the meeting on July 19, 2017 for the School St. property.
- **Correspondence:**
 - Robert Whitaker: request to replace YIELD sign with STOP sign on intersection of Commonwealth Ave & Old Turnpike Rd.; safety issue.-consulting with Tom Walker
- **Appointments:**
 - Re-appointments
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Ted Thornton (Housing) to Community Preservation; term expires 6/30/18
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Kathleen Coutu, Kate Rossiter, and Gwendolyn Trelle to Community Park Committee; term expires 6/30/2020
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Denis Brennan, Veterans Graves Officer; term expires 6/30/2018
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Steve Serendynski and Jack Spanbauer Town Hall Master Plan; term expires 6/30/2018
 - On a motion by Rogers, seconded by Spanbauer the board voted to re-appoint Julia Blyth to Open Space Committee; term expires 6/30/2020
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Deb Potee to Cultural Council; term expires 6/30/2020
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Charles Blanker and Bill Llewelyn to Conservation Commission; term expires 6/30/2020
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Bill Llewelyn to Agricultural Commission; term expires 6/30/2020
- **Boards and Committees /Announcements**
 - New Openings: A number of committees and boards have openings. A list is available for viewing on the Employment Opportunities page of www.northfieldma.gov and on the Town Hall posting board.

On a motion by Spanbauer, seconded by Rogers the board voted to adjourn at 6:40 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

July 11, 2017
Date Approved