

July 25, 2017

Northfield Town Hall
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Willie Morales, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Tom Walker, Highway Superintendent; Lois Stearns, Finance Committee Chair

- Meeting was called to order at 6:00 pm
- **Review and Approval of Warrants**
 - o On a motion by Rogers, seconded by Blyth the board voted to approve the 7/18/17 Payroll warrant of \$28,411.80
 - o On a motion by Rogers, seconded by Blyth the board voted to approve the 7/18/17 Vendor warrant of \$365,974.66
 - o On a motion by Rogers, seconded by Blyth the board voted to approve the 7/25/17 Payroll warrant of \$36,525.53
 - o On a motion by Rogers, seconded by Blyth the board voted to approve the 7/25/17 Vendor warrant of \$23,888.62
- **Review and Approval of Minutes**
 - o On a motion by Blyth, seconded by Rogers the board voted to approve the minutes of 07/11/17
 - o On a motion by Blyth, seconded by Rogers the board voted to approve the minutes of 07/18/17
- **Interim Selectboard Meetings**
 - o 7/18/17 Roads meeting
- **Meetings attended by Selectboard members**
 - o Spanbauer: with Morales and Andrea Woods (FRCOG); site visit to Caldwell Rd
 - o Rogers: H.E.A.R.T.; Emergency Services Facility Committee
 - o Blyth: FRCOG planning; First Light Relicensing
- **Old Business**
 - o Pan Am railroad ties
 - Blyth reported on the DEP fine of \$60,000 to Pan Am for the improper dumping of railroad ties.
 - The FRCOG Board of Health is trying to put legislative pressure on Pam AM to clean up.
 - o Chief Stipends
 - The stipend for the Fire Chief and titled personnel on the fire department is incorporated into the omnibus and would require going before town meeting to change. To be addressed at a later date.
 - o Highway Dept. funds transfer
 - Highway Superintendent Tom Walker reported on the request for transfer passed by the Finance Committee and Selectboard at their last meetings.
 - Major items included earned time payout of an employee; snow removal overtime; Saturday burials overtime; special projects overtime; summer storm tree damage; assistance to the fire dept.
 - o H.E.A.R.T update
 - Discussion at the last meeting included adding use alternatives to using the Collins Center and reducing amount to meeting facilitator.
 - PVRs district school committee will need to be on board with the process and endorse.
 - Articles for town meeting will be drafted by February.
 - o Caldwell Road Cleanup Site
 - Bids received:
 - SDI Services -\$92,500.00
 - Browning- \$107,000.00
 - The town will supply security during work hours
 - Morales to request reserve fund transfer of \$3,558.00 for the security coverage.
 - On a motion by Blyth, seconded by Rogers the board awarded the contract for the Caldwell Road cleanup to SDI Services for \$92,500.00.
 - On a motion by Blyth, seconded by Rogers the board voted to endorse Morales request for transfer of \$3,588.00 from the Reserve fund for the Caldwell Road cleanup.
 - o Emergency Services Facility OPM's
 - Interviews will be Wednesday, 7/26/17

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- **New Business**

- School Resource Officer
 - Selectboard has no role in school personnel.
 - Position took up 40% of wages plus health and benefits out of the police department budget.
 - There has been no contact from the school committee on their intentions.
- PILOT Strategies
 - Selectboard to schedule executive session to discuss negotiations with Thomas Aquinas College for a payment in lieu of taxes program.
- Chapter 90- Milling
 - Project to mill and repave Route 142 from Caldwell to the Vermont line with repair to eight drains.
 - Project proposed to be complete before school starts.
- Vote to change Lead Counsel
 - Morales recommended transitioning Kopelman & Paige lead counsel Jonathan Silverstein from retiring lead counsel Joel Bard.
 - On a motion by Spanbauer, seconded by Blyth the board voted to endorse Morales working to transition lead counsel from Joel Bard to Jonathan Silverstein.

- **Town Administrator's update**

- Conducting police department and highway department interviews on 7/27.
- Meeting with highway department to review personnel policy.
- Interviewing OPM candidates on 7/26

- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**

- Disclosure by Special Municipal Employee; Beth Walker, Board of Assessors
 - Walker is disclosing as a special municipal employee due to being a member of the Assessors board and as an employee of the Assessors.
 - On a motion by Spanbauer, seconded by Blyth the board voted to approve the exemption under section 20D regarding the financial interest identified by the municipal employee in her disclosure form.
- Chapter 90 Reimbursement Requests
 - On a motion by Rogers, seconded by Blyth the board voted to approve reimbursement of \$2,728.00 for pavement management out of Chapter 90 funds.
 - On a motion by Rogers, seconded by Blyth the board voted to approve for reimbursement of \$117,900.00 for a backhoe out of Chapter 90 funds.
 - On a motion by Rogers, seconded by Blyth the board voted to approve for reimbursement of \$116,684.45 for the Four Mile Brook Project out of Chapter 90 funds.

- **Appointments:**

- **Re-appointment**
 - On a motion by Rogers, seconded by Blyth the board voted to re-appoint Rhoda Yucavitch to the Community Preservation Committee; term expires 6/30/18.

- **Boards and Committees /Announcements**

- New Openings: A number of committees and boards have openings. A list is available for viewing on the Employment Opportunities page of www.northfieldma.gov and on the Town Hall posting board.

On a motion by Rogers, seconded by Blyth the board voted to adjourn at 6:42pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

8/15/17

Date Approved