

December 12, 2017

Northfield Town Hall
69 Main St

Selectboard Present: Tracy Rogers, Chair; Jack Spanbauer

Selectboard Absent: Julia Blyth

Also Present: Willie Morales, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Atty. Kevin Parsons; Rob Mitchell; Bill Llewelyn; Shelby Ashline, The Greenfield Recorder

- **Meeting was called to order at 6:00 pm**
- **Review and Approval of Warrants**
 - o On a motion by Spanbauer, seconded by Rogers the board voted to approve the 12/5/17 Payroll warrant of \$39,247.14
 - o On a motion by Spanbauer, seconded by Rogers the board voted to approve the 12/5/17 Vendor warrant of \$54,452.59
 - o On a motion by Spanbauer, seconded by Rogers the board voted to approve the 12/12/17 Payroll warrant of \$26,086.89
- On a motion by Spanbauer, seconded by Rogers the board voted to approve the 12/12/17 Vendor warrant of \$371,481.66
- **Review and Approval of Minutes**
 - o 11/02/17 ES- tabled
 - o 11/14/17 ES- tabled
 - o 11/21/17-tabled
 - o 11/28/17-tabled
 - o 12/04/17-tabled
- **Interim Selectboard Meetings**
 - o Special Town Meeting 12/4/17
- **Meetings attended by Selectboard members**
 - o Rogers: H.E.A.R.T. Committee
- **Old Business**
 - o Mitchell Aggregate trespassing complaint
 - Spanbauer made a request to move forward citing the incident was an unfortunate error in judgement. The relationship with Mitchell since the Agreement of Judgement was signed 10 years ago has been smooth up until now and the spirit of the judgement was not followed in this incidence.
 - Atty Parsons claims there was an abuse of power by Blyth for including a member of the Greater Northfield Watershed Association and his client wants to know why the Tufts' were present.
 - Mitchell questioned why Blyth was not present at this meeting. He would like Blyth to speak with him to settle. Atty. Parsons said the conversation could take place over the phone.
 - Bill Llewelyn spoke as a property owner and related situations where people think open space, such as fields are public. He suggested an all boards meeting to address proper procedure for entering private property.
 - Rogers will contact town counsel for advisement.
 - o Energy Committee: Energy Reduction Plan –rescheduled due to weather
 - o Bob Dean , FRCOG: Electrical Aggregation presentation–rescheduled due to weather
- **New Business**
 - o Proposed Selectboard 2018 meeting schedule
 - January 9 meeting rescheduled for January 4; 6pm
 - o Jim Bell Disclosure/Exemption as an employee and committee member-rescheduled due to weather
 - o Vote on contract signatory for MEMA
 - Yearly contract for EMPG grant
 - On a motion by Rogers, seconded by Spanbauer the board voted Chief Skip Dunnell authorized to sign the contract with MEMA
 - o Snow plowing contract

[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

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- Due to personnel shortage on Highway crew, Superintendent Walker is requesting a contract with Johnson Asphalt for plowing services
- Morales explained the insurance was not a typical procurement because of the cost to the contractor and requested the board's advice. The company was endorsed favorably by Andrea Woods of FRCOG.
- Spanbauer was concerned the service would harm the department's capital plan by leaving a department truck unused when it was purchased for plowing.
- The board will review the contract and revisit at the next meeting.
- **Liquor License renewals**
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the renewal for Vasilios Parios; Northfield Pizza House; 198 Main St. Annual Restaurant; Wines and Malt; expires 12/31/18
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the renewal for Cameron's Winery LLC; 105 Main St. Annual Farmer Winery Pouring Permit; Wines only; expires 12/31/18
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the renewal for Northfield Golf Club Inc.; 31 Holton St. Annual General On-Premises; All Alcoholic Beverages; expires 12/31/18
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the renewal for Northfield VFW Post 9874, Inc.; 545 Mt. Hermon Station Rd. Annual Veterans Club; All Alcoholic Beverages; expires 12/31/18. Fee waived.
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the renewal for Condor80 Corp; Northfield Food Mart; 74 Main St.; Annual Package Store; all Alcoholic Beverages; expires 12/31/18
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the renewal for Kimberly A Farmer; Mims Market; 60 Main St; Annual Package Store; Wines and Malts; expires 12/31/18
- **Town Administrator's update**
 - Veteran's services requesting Morales's signature on an MOA and authorize a group of Greenfield employee's to access Northfield veteran's information through Military Records Data Portal. The Selectboard granted the request for Morales to sign the MOA
- **Correspondence:**
 - Letter of resignation from Bob Pasteris from the Energy Committee
 - The board thanked Pasteris for his service and cited the solar panels and pellet boiler in his accomplishments.
- **Appointments:**
 - On a motion by Spanbauer, seconded by Rogers the board voted to approve the request from Tom King to be appointed as an Election Officer; term expires 8/15/18
- **Proposed Agenda Items:** Snow plow contract; Review BoS budget; Phase I of the environmental report of Caldwell Rd

On a motion by Spanbauer, seconded by Rogers the board voted to adjourn at 6:40 pm.

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

12/19/17
Date Approved