

May 30, 2017  
Northfield Town Hall  
69 Main St

Selectboard Present: Jack Spanbauer, Chair; Tracy Rogers; Julia Blyth

Also Present: Sandra L. Wood, Town Secretary; Kayla Drumgool, BNCTV

Others Present: Susan Brown, SMILE Mass/Ragnar; Chief Leighton; Alexander Pirozhkov

- Meeting called to order at 6:00 pm
- **Review and Approval of Warrants**
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/23/17 Payroll warrant of \$52,150.93
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/23/17 Vendor warrant of \$31,974.34
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the 05/30/17 Payroll warrant of \$25,150.92
- **Review and Approval of Minutes**
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the minutes of 05/16/17 as written. Spanbauer abstained.
  - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the executive session minutes of 05/16/17 as written. Spanbauer abstained.
- **Meetings attended by Selectboard members**
  - Rogers: H.E.A.R.T; FRTA
  - Blyth: School Committee; Open Space Committee; NATABA
- **Old Business**
  - Town Administrator's office & project status
    - List of ongoing town projects distributed for review by the board
  - Community Compact
    - Rogers asked for the board's recommendations of projects to apply for Community Compact Grant funds.
    - Recommendations included H.E.A.R.T. to sustain a facilitator; tree inventory; site clean up
- **New Business**
  - Chief Leighton: Request to adjust part-time employee wage rate
    - Requests the board consider raising the hourly wage for emergency personnel of Police, Fire and EMS to \$18 per hour.
    - Spanbauer to look into budgets of Fire and EMS to see if they would sustain the increase.
      - Hiring a part time Administrative Assistant
        - Would like to split the duties of the existing assistant. No increase in hours. Need a fill in when assistant is out so there is no delay in weekly reporting.
        - Posting will be on website and in Town Hall. Other part time town Admin. Assistants will be notified.
  - Adoption of MGL Ch 32B Sections 21-23
    - Adoption required by Hampshire Health Insurance to notify unions and bargaining groups of changes to benefits.
    - On a motion by Rogers, seconded by Blyth the board voted unanimously to adopt MGL 32B Sec. 21-23
  - Request for Transfer
    - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request to transfer \$1,425.26 from Town Administrator Expense and \$268.55 from Selectmen Expense to Town Administrator Salary.
    - On a motion by Rogers, seconded by Blyth the board voted unanimously to approve the request from Library Director Deb Kern to transfer \$2,000.00 from Library Salary to Library Operating Expenses.
- **Topics not reasonably anticipated by the chair 48 hours in advance of the meeting**
  - **MIIA Renewal Contract**
    - Yearly renewal

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- On a motion by Rogers, seconded by Blyth the board voted unanimously to continue participating in the MIIA Property, Liability and Workers' compensation program for fiscal Year 2018.
- **Correspondence:** Card of thanks from Lt. Col. Henry
- **Appointments:**
  - On a motion by Blyth, seconded by Rogers the board voted unanimously to appoint Stacy Bond to the Agricultural Commission as an alternate; term expires 6/30/2019
  - On a motion by Rogers, seconded by Blyth the board voted unanimously appoint Gary Sibilia as an auxiliary officer to the Police Dept.; term expires 12/31/17
  - On a motion by Rogers, seconded by Blyth the board voted unanimously appoint Alexander Pirozhkov as an auxiliary officer to the Police Dept.; term expires 12/31/17
- **Request for One-Day Temporary Liquor License:**
  - Susan Brown of SMILE Mass requests one day temporary liquor licenses for June 15, 6p-10p; June 16, 3p-11p; June 17 from 10a-6p; Northfield Recreation Center for Ragnar Relay.
    - Pending required paperwork, vote will be on June 1 meeting.
- **Boards and Committees /Announcements**
  - New Openings: A number of committees and boards have openings. A list is available for viewing on the Employment Opportunities page of [www.northfieldma.gov](http://www.northfieldma.gov) and on the Town Hall posting board.
  - Announcements:
    - Thanks to Bob Pasteris for his work on the Pellet Boiler Project
    - Senator Rosenberg, MassDOT will be in town June 1, 2017 @ 6:30pm for an update on the Schell Bridge Pedestrian walkway project. Held at Northfield Elementary.
    - MassDOT will be resurfacing Route 63 this summer
    - Town Administrator interview will be held Jun 1 at 11am
    - Watershed testing at Pauchaug will be this week. Results to be posted on connecticutriver.us

**On a motion by Spanbauer, seconded by Rogers the board voted to adjourn at 6:30 pm**

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

6/13/17  
Date Approved