

**[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES  
W/ FINANCE COMMITTEE]**

February 5, 2018

Northfield Town Hall  
69 Main St

Selectboard Present: Tracy Rogers, Chair; Jack Spanbauer; Julia Blyth

Finance Committee Present: Lois Stearns, Chair; Dan Campbell; Bernhard Porada; Bonnie Tucker L'Etoile; Anthony Matteo; Susan Kaczinski;

Also Present: Willie Morales, Town Administrator; Sandra L. Wood, Town Secretary; Beth Walker, FinCom Admin. Asst.; Deb Mero, Accountant; Kayla Drumgool, BNCTV

Meeting was called to order by the Finance Committee at 6:00 pm

Town Administrator Willie Morales and Selectboard Chair Tracy Rogers presented the Selectboard budget to the Finance Committee

- Clarifications on employee cell phones, the accounting software, insurances discussed.
- Morales to check with the Building Use & Planning Committee about the budget item for Alexander Hall.
- Building Maintenance position
  - Stearns gave a history on the Building Maintenance position. Discussion of the recent decision of the Selectboard to change the supervisory from the Town Administrator to the Highway Superintendent. Concern that changing supervision to Highway Dept. superintendent goes against town meeting vote. It may be seen as a conflict of interest. Discussion if TA's salary should be adjusted with the change.
- The Senior Center/Council on Aging Director has requested wifi be extended to include the back of the building. Morales checking with IT.
- Floating Administrative Asst.
  - Discussion of minimum hours and the need to have consistency in the position.

The Selectboard budget discussion concluded at 7:04pm.

The Selectboard stayed for the presentation of the Franklin County Technical School budget.

Meeting adjourned at 8 pm.

Recorded by Sandra L. Wood, Secretary

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Selectboard Clerk

3/6/2018  
Date Approved