

November 17, 2015

Northfield Town Hall
69 Main St

[NORTHFIELD BOARD OF SELECTMEN MEETING MINUTES]

Selectboard Present: Jack Spanbauer, Chair; Jed Proujansky

Selectboard Absent: Tracy Rogers

Also Present: Brian S. Noble, Town Administrator; Sandra L. Wood, Town Secretary; Tyler Bourbeau, BNCTV

Others Present: Tom Shearer, Alice Lord, Board of Assessors; Bethany Walker, Assessors Clerk; Leslie Cameron, Cameron's Winery;

Document: Assessors presentation for the classification hearing

- The meeting was called to order at 7:00pm
 - Set the Tax Rate w/ Board of Assessors
 - **On a motion by Spanbauer, seconded by Proujansky the board opened the Public Classification Hearing at 7:00 pm to discuss the allocation of the local property tax levy among the property classes for FY2016. Set the Tax Rate w/ Board of Assessors**
 - Spanbauer read the legal notice for the record.
 - Shearer presented the Assessors information to the Selectboard. The Assessors proposed a single tax rate at \$15.89 for FY 2015. This is a reduction of \$.76 per thousand from FY 2014.
 - A suggestion of looking into a split tax rate for the future was proposed.
 - There were no public comments in person or submitted in writing
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to adopt a uniform tax rate for all Classifications with no exemptions for Fiscal Year 2016.**
 - **Document signed by the Selectboard**
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to close the Public Hearing at 7:08pm**
- **Review and Approval of Warrants**
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 11/10/15 Payroll warrant of \$30,872.26**
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 11/17/15 Payroll warrant \$21,821.73**
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve 11/17/15 Vendor warrant \$85,535.40**
- **Review and Approval of Minutes**
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the 11/3/15 minutes as written.**
- **Summary of meetings attended by Selectboard members**
 - Proujansky-MCAP
- **Old Business**
 - Approval of Committee, Commission & Board Handbook
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to approve the Committee, Commission & Board Handbook as amended.**
 - Contract for RKG/Zoning By-Law Revision
 - RKG to schedule values to tasks to follow costs
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED to approve and sign the contract with RKG Associates for the zoning revision project.**
 - MCAP option to collaborate with Request for Consolidated Review of New England Pipeline Proposals
 - The coalition is requesting FERC look at all 5 pipelines.
 - Proujansky will speak on behalf of Northfield and bring back actions taken for feedback from the Selectboard.
- **New Business**
 - DEP grant contract for the Recycling Dividend Program & Small-Scale Initiative grant
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED unanimously to sign the DEP grant contract for \$2,500.00 for the Recycling Dividend Program.**
 - FRCOG RFQ preparation for Town Hall Electrical Project
 - Noble to review comments with Andrea Woods of FRCOG
 - Closing of the cemeteries
 - Cemeteries closed from Dec. 1 – April 15.
- **Correspondence:**
 - From S. Secco re: KM road use
 - Parker Camp Rd. is a discontinued road and out of the town's jurisdiction.
- **Town Administrator Updates:**

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- Highway department work on So. Mountain Rd continues with the assistance of the police dept and the cooperation of Eversource.
- **Request for Service**
 - Request for financial assistance, approved and recommended by the Trust Fund Committee for \$1,058.66
 - **On a motion by Proujansky, seconded by Spanbauer the board VOTED unanimously to approve the request for financial assistance for \$1,058.66.**
- **Request for One-Day Temporary Liquor License:**
 - Grand opening of Cameron's Winery, Nov. 20
 - **On a motion by Spanbauer, seconded by Proujansky the board VOTED to approve the request from Leslie & Paul Cameron of Cameron's Winery for a temporary one-day liquor license; November 20, 2015 from 5pm-9pm at 105 Main St.**
- **Board and Committee Meetings/Announcements**

Date	Activity	Time	Place
11/18/15	Planning Board	7pm	Town Hall
11/18/15	Conservation Commission	7:30pm	Town Hall
11/19/18	Board of Assessors	6pm	Town Hall
11/20/15	Council on Aging	9am	Town Hall
12/1/15	Library Trustees	6pm	Dickinson Library
12/1/15	Selectboard	7pm	Town Hall

- **New Openings:** A number of committees and boards have openings. A list is available for viewing on the Current Openings page of www.northfield.ma.us and on the Town Hall posting board.
 - **Announcements:**
 - Town Offices will close at 1pm on Nov. 25 No evening hours for the Assessors or Tax Collector. Town Hall will be closed on Thursday Nov. 26.
 - There will be a Community Thanksgiving Meal at the First Parish Unitarian on Thu. Nov. 26 beginning at 12:30pm. Please call for reservations 834-7151. Sponsored by First Parish, Trinitarian and St. Patrick's Churches.
 - Parking ban begins December 1, 2015 – April 30, 2016

Executive Session & Adjourn

On a motion by Spanbauer, seconded by Proujansky the board voted to go into executive session at 7:35pm for Contract Negotiations under reason #3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and adjourn. On a roll call vote Spanbauer said yes and Proujansky said yes.

Meeting adjourned at 7:55 pm

Recorded by Sandra L. Wood, Secretary

Selectboard Clerk

12/1/15
Date Approved