

Sewer Commission Meeting October 4th, 2018

Attendance:

Alexander Meisner-Secretary
Thomas Walker- Commissioner
Everett Wickline- Part Time Plant Operator
Dan Gray- Commissioner

Meeting Start 4:32 pm

Review and approval of minutes

- A digital review of the minutes took place. The minutes were approved by Meisner and Walker. Meisner makes a motion to approve the minutes of the 9/27 meeting. Passes unanimously.

No public comments or concerns

Administrative Reorganizing

- Wickline says that so far things are going well “ We are figuring it out as we go along.”
- The DEP report has been getting tended to by Wickline and Little, our part time operators.
- Wickline will try and find what we need and what our state license says we need to have at the plant.
- Wickline recommends that when we advertise for the full time position, we should take the time to get the right person and to do a very thorough search. He recommends the candidate should be good with paperwork, running the plant, administrative responsibility, someone who will be on their feet.

Sewer Billing Discussion and Billing

- For billing, we are good for now.
- Everett would like me to come down and analyze the Microsoft Excel spreadsheet.
- Sewer rate needs to be figured out soon so that the assessors can set the tax rate.
- Everett would like to know who contacts the town treasurer for closing and final sewer payoffs.


Unanticipated Topics (Plant Maintenance from Wickline)

- Hole drilling will be getting done from a drill company by the fire station.
- The grit at the bottom of the aerator tank needs to be cleaned out. Wickline will get us a price for our next meeting.

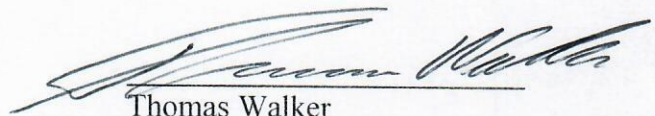
Gray thinks we should have another meeting next week. October 11th, 2018 at 4:30 p.m.

Meisner makes a motion to end meeting. Passes unanimously.

Meeting end: 5:30



Alexander Meisner
Sewer Commissioner



Thomas Walker
Sewer Commissioner

Dan Gray
Sewer Commissioner